URC CALL FOR APPLICATIONS
HOSTING A CONFERENCE GRANT

Deadline: 31 July 2024

Please direct all queries to Zam Ndzotyana at zam.ndzotyana@uct.ac.za

Purpose of the award

The primary aim of this grant is to assist departments in arranging research conferences and symposia with seed funding to initiate conference arrangements. The focus is on providing support for smaller research conferences that otherwise would not take place without this seed funding. This grant is not intended for research development workshops or for large regular international conferences or national society annual conferences.

Application conditions

- Normally, given that this grant is intended to provide seed funding to initiate conference arrangements, applications must be for conferences to take place in the year following the application and these applications will be prioritised. In this case, the **Committee will be considering applications for conferences taking place in 2025**.
Department or Group must:
    - be able to attract international leaders to participate in the UCT conference who will interact with academic staff *and* postgraduate students;
    - have a strong and productive research team in the area of the proposed conference; and
    - have a strong nucleus of productive research students of high calibre who will benefit from participation in the conference.
- The proposed conference, which may be open or closed, must further the development of research at UCT.
- The application must indicate the expected research output. Please note that peer-reviewed output that generates subsidy carries a higher weighting.
- The Department or Group must partly contribute to the financing of the conference (this contribution should be over and above the provision of space and routine facilities and support) or provide reasons why this is not possible, and be responsible for its organisation.
- Where there is more than one application per department, the Dean must prioritise the applications.

Eligibility
UCT researchers who are:

- Permanent and T2 contract academic staff;
- Honorary Research Associates; Emeritus Professors; Emeritus Associate Professors; Honorary Professors; Honorary Associate Professors and Senior Research Scholars who have published in accredited, subsidy-earning publications in the past year; and
- Joint permanent academic staff (excluding registrars)

Submission process

The applicant must use the correct application form (**R&I16**) downloaded from
http://forms.uct.ac.za/forms.htm