

**URC CALL FOR NOMINATIONS**  
**2024 CREATIVE WORKS AWARD & MERITORIOUS CREATIVE WORKS PRIZE**  
**Closing date: Friday, 14 June 2024**

Please send all queries to Zam Ndzotyana ([zam.ndzotyana@uct.ac.za](mailto:zam.ndzotyana@uct.ac.za))

**1. PURPOSE OF THE AWARD**

The UCT Creative Works Award seeks to give recognition to major creative works (such as artworks, performances, productions, compositions, and architectural designs) produced within the last five years by current employees of the University, that are outstanding in their own terms. No restriction is placed on the medium in which the creative work is produced. Generally, one award is made in any one year, and no award will be made if no creative work of sufficient merit is nominated.

**2. VALUE**

The Creative Works Award carries a purse of R 30 000; Up to two Meritorious Creative Works Prizes of R15 000, each may be awarded.

**3. ELIGIBILITY CRITERIA**

To be considered for the Creative Works Award or Meritorious Prize:

- The applicant/nominee must be a current, full-time employee of UCT. Part-time staff is eligible, provided that the nominee is permanently appointed, and employed to work at least 50% of the full-time working hours requirement. **Emeritus staff do not qualify;**
- The creative work nominated must have been substantially completed during the applicant's permanent employment at the University.
- The creative work must have been produced within the last five years;
- Most of the work should have been done during the staff member's employment at UCT;
- In the case of jointly produced works where non-UCT persons are involved, the UCT person should have made the most significant contribution to the work. Evidence of this must be supplied with the nomination.

**4. NOMINATION PROCESS**

Please complete the Creative Works Application form, which can be downloaded here - <http://forms.uct.ac.za/ri31.docx>.

- Eligible staff may nominate their own work.
- Nominations need not be endorsed by the person who produced the creative work, although this is preferred.
- Creative works previously nominated (except winners) may be re-nominated.

Each nomination must be seconded and should include the following:

- A letter of nomination stating comprehensively why the nominator is recommending the creative work for this award. The Committee relies heavily on the nomination letter as the starting point for evaluating the creative work, so it should be aimed at assisting the Committee in determining the exceptional merits of the work.
- A copy of, or supporting portfolio for, the creative work as appropriate, as well as
- **Substantive published peer reviews or information regarding public response to the work, must be attached to the creative work**, as the **impact** of the creative work is one of the means by which its excellence will be assessed. The Committee depends to a great extent in its decision-making process on peer reviews of the work nominated, written by serious scholars or creative workers of repute. The availability of such reviews will assist greatly in the Committee's work. Where the work nominated is a performance or an exhibition that lies in the past, the Committee will have to rely on such a supporting portfolio to an even greater extent than if it was still able to be viewed by its members.

**Please Note:** URC has decided to hold the call for the Creative Works Award every two (2) years after the 2024 cycle.

Completed nominations must be e-mailed to [researchfunding@uct.ac.za](mailto:researchfunding@uct.ac.za). Where electronic copies are not possible hard copies can be submitted to the Research Support Services Cluster (for attention: Zam Ndzotyana), Research Office, 2 Rhodes Avenue, Mowbray on or before the deadline (**Friday, 14 June 2024**).