



Downloading a copy of your Acknowledgement or Acceptance Letter via PeopleSoft Self-Service

- Login to the **PeopleSoft Student Administration Self Service** portal:
studentonline.uct.ac.za

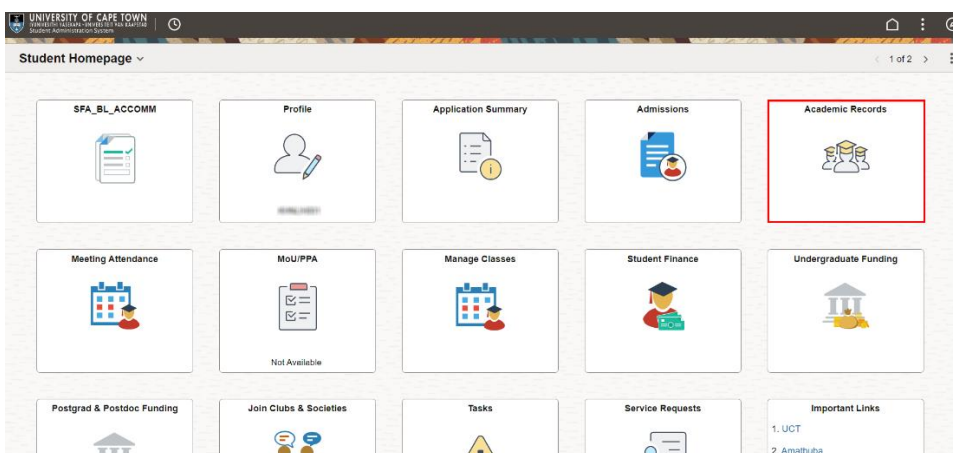
User ID

Password

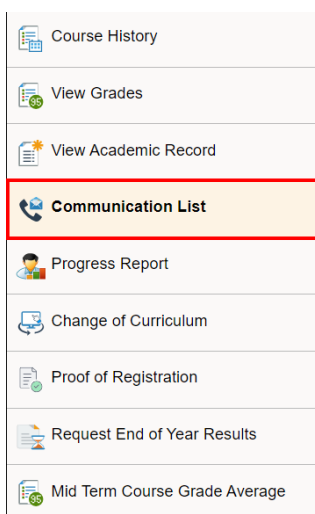
Sign In

Enable Screen Reader Mode
[Forgot Password ?](#)

- Enter your student number in UPPER CASE in the **User ID** field e.g., **XXXYYY001**
- Enter your UCT password in the **Password** field
- Click on the **Sign In** button
- The **Student Homepage** appears



- Click on the **Academic Records** tile



- Select the **Communication List** tab from the menu on the left.



Communication List

Communication Selection

Category	Number	Last Sent	View
Admissions	1	18/07/2023 12:00:00AM	>
General	2	02/08/2023 12:00:00AM	>

- Select **Admissions/General** as your category under **Communication Selection**

General Communications


Method	Description	Date Printed	Details
E-Mail	Reminder to apply to NSFAS	02/08/2023	>
E-Mail	Appl Ack Email Body - PG	30/06/2023	>

- Click on the Communication Record you wish to download e.g.: **Appl Ack Email Body - PG**

Cancel
Appl Ack Email Body - PG
Done

Letter	Description	Details
B25	Appl Ack Email Body - PG	>

- Select the communication record you wish to download e.g.: **Appl Ack Email Body - PG**



30 June 2023

Dear [REDACTED]

APPLICATION FOR ADMISSION IN 2024

Thank you for your application. We are proud to be one of the leading universities on the continent and our students contribute to keeping us at the forefront of research, teaching and learning, and social engagement. This email guides you through the next steps in the application process.

You have agreed to our [Privacy Notice](#), keep this link for reference. Application fee information can be found on the [Fee Structure website](#).

Your username is [REDACTED] and your password is [REDACTED]

- The communication record will open in a new window

Note Please ensure you allow pop-ups in your browser, as the communication record will open in a PDF format