



# HOUSE OF GRADUATES

► **CPT:** Unit 7A Nobel Park Shopping Centre, Avondstiel

► **DBN:** 110 Umhlanga Rocks Drive, Durban North

► **PTA:** 1166 Francis Baard Street, Hatfield, Pretoria

► **TRADING HOURS:** Mon- Fri, 08h00- 17h00 & Sat, 08h30- 13h00

► **WHATSAPP:** 072 705 2824

► **NATIONAL CALL CENTRE:** 031 301 8015

✉ [uct@houseofgraduates.co.za](mailto:uct@houseofgraduates.co.za)



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## UNIVERSITY OF CAPE TOWN

### ORDER FORM FOR GRADUATION ATTIRE: 2024

#### HIRE & PURCHASE PROCESS:

##### Step 1

- Print this order form and complete the personal details section below. We require this hard copy upon collection of your graduation attire.

##### Step 2

- Pay your hire or purchase fee in **advance** via:
  - EFT (banking details below)
  - At any of our stores

##### Step 3

- Print your proof of payment. We require this hard copy upon collection of your graduation attire.

##### Step 4

- When collecting please have your printed order form and payment confirmation with you. Please refer to page 2 of this order form for more information.
- If **HIRING**, we require R300 in cash as a security deposit upon collection. This R300 will be refunded to you upon return. *You must return your attire immediately after your photographs on the same day at the Otto Beit Building, Molly Blackburn Hall. (Next to the Food and Connect Canteen)*
- If **PURCHASING** simply present your printed order form and payment confirmation on collection.

## COLLECTION PROCEDURE:

GRADUATION DATE	COLLECTION & PAYMENT DATE	COLLECTION & PAYMENT VENUE	COLLECTION TIME
<b>Saturday, 23 March 2024</b>	Friday, 22 March 2024	Otto Beit Building, Molly Blackburn Hall	09h00 – 18h00
<b>Monday, 25 March 2024</b>	Saturday, 23 March 2024	Otto Beit Building, Molly Blackburn Hall	09h00 - 18h00
<b>Tuesday, 26 March 2024</b>	Monday, 25 March 2024	Otto Beit Building, Molly Blackburn Hall	09h00 - 18h00
<b>Wednesday, 27 March 2024</b>	Tuesday, 26 March 2024	Otto Beit Building, Molly Blackburn Hall	09h00 - 18h00
<b>Thursday, 28 March 2024</b>	Wednesday, 27 March 2024	Otto Beit Building, Molly Blackburn Hall	09h00 - 18h00

**IF HIRING**

**PLEASE ENSURE YOU HAVE THE FOLLOWING IN HAND:**

1



**ORDER FORM**

2



**PROOF OF PAYMENT**

3



**R300 CASH**  
(REFUNDABLE AFTER GRADUATION)

**IF PURCHASING**

**PLEASE ENSURE YOU HAVE THE FOLLOWING IN HAND:**

1



**ORDER FORM**

2



**PROOF OF PAYMENT**

- You must have your hard copy/ printed payment confirmation with you when collecting. If not, you will be required to pay again.

DESCRIPTION	HIRE PRICE
DIP, BACH, HONS & MASTERS OUTFIT: <i>GOWN &amp; HOOD</i>	R190
PhD OUTFIT: <i>GOWN, HOOD &amp; BONNET</i>	R290
DESCRIPTION	SALE PRICE
GOWN ONLY: DIP, BACH, HONS & MASTERS	R780
HOOD ONLY: DIP, BACH, HONS & MASTERS	R390
PHD GOWN ONLY	R2,600
PHD HOOD ONLY	R510
PHD BONNET ONLY	R780
GOWN COVER	R130
COURIER/ POSTAGE WHEN <u>PURCHASING</u>	R260

## **OUR BANKING DETAILS:**

- NB: If hiring, only pay your hire fee. **DO NOT** deposit the R300 security deposit into our account.

Bank: FNB | Account Holder: House of Grads | Account No: 621 299 777 68 | Branch Code: 220 629

Payment Reference: UCT + Your Date of Birth

## **RETURN OF HIRED ATTIRE:**

All hired academic attire must be returned to the **Otto Beit Building, Molly Blackburn Hall** (next to the Food & Connect Canteen).

## **YOUR PERSONAL DETAILS:**

Full Name: \_\_\_\_\_

Cell Number

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Address: \_\_\_\_\_

Email: \_\_\_\_\_

Student Number: \_\_\_\_\_

Which Faculty Did You Belong To? \_\_\_\_\_

Full Name of Degree Conferred: \_\_\_\_\_

Date & Time of Graduation: \_\_\_\_\_

## **TERMS & CONDITIONS FOR HIRE:**

- All hired academic attire must be returned to the **Otto Beit Building, Molly Blackburn Hall** (next to the Food & Connect Canteen).
- Should hired attire not be returned, House of Graduates will hand over your details to our legal department and you will be required to pay a fee of R2,000 (R4,000 for PhD graduands) to recover the replacement costs of the hired attire, plus legal fees.
- Loss or damage of either gown or hood will result in the full cost being charged.
- Hired attire must be returned immediately after the ceremony. If not, late return fee of R100 per day will be levied.

\_\_\_\_\_  
\*Signature, to acknowledge and accept the above T's & C's