



International Academic Programmes Office

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Cost of attendance (COA) appeal form for additional educational expenses

Student name

Student number

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Email address

Contact number

Educational related expenses	Circumstances for reconsideration	Documentation to be provided	Amount
Books	My books came to more than the allowed amount	Paid receipts	R
Computer	I need to purchase a computer	details and cost of the computer to be purchased	R
Transportation (excl car/ rental payments unless you in a foreign country doing research work.)	I have educational related transportation expenses	proof of mileage & expenditure eg. Log book and petrol receipts together with an approval letter from your supervisor.	R
Medical/dental expenses	I have medical/dental expenses that are not covered by my insurance	receipts /bills not reimbursed by the insurance or insurance provider statement in relation to funding eligibility	R
Research work in another country/away from campus	Funds for living expenses / traveling/research work	Supervisor confirmation and cost information.	R
Miscellaneous *	Other educational related expenses. eg emergency situation, such as a plain ticket home	Documentation, flight cost, and in special cases a letter describing the expense you wish to be considered.	R

***items NOT considered are: cable television, cell phone, pet expenses, interview expenses, clothing, purchasing/renting of a vehicle etc.**

I certify that I have provided the requested documentation along with this form so that I may be considered for an adjustment to my financial aid, in order to increase my loan eligibility.

Student signature

Date (day /month/year)

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