SENIOR DATA ANALYST

(Payclass 10; Permanent)

DataFirst

Faculty of Commerce

Please note that only applications from suitably qualified members of the permanent and temporary UCT staff will be considered.

Overview of the role:
DataFirst is a research data service based at the University of Cape Town that improves access to African microdata for research and evidence-informed policymaking. We curate and disseminate public-use datasets through our open data portal and operate Africa's only secure Remote Access Data Enclave, enabling researchers to analyse sensitive data in a secure environment.

We are seeking a Senior Data Analyst to play a leading role in DataFirst's data services and operations. The successful candidate will take primary responsibility for the administration of the Secure Data Enclave, including preparing and curating restricted-access datasets, supporting researchers, liaising with data depositors and IT service providers, and ensuring that research outputs meet international standards for secure data access. The role also includes preparing public-use datasets for dissemination through the DataFirst data portal, training and mentoring Data Analysts, and contributing to the delivery of quantitative data analysis training for researchers.

We are looking for someone with strong quantitative, analytical and problem-solving skills, excellent attention to detail, and the ability to communicate clearly with both technical and non-technical audiences. The ideal candidate will have experience working with survey microdata, data curation, and secure research data environments, together with a commitment to high-quality service, innovation, and continuous learning. This is a full-time, permanent position.

*For detailed information on this post, please view the job description at the following link: (*view*)*

To view and apply for this position, please visit the UCT Jobs site. **View** to create a profile and to submit your application.

Closing date: 13 November 2026 **Reference:** ID 1573

*UCT is a designated employer and is committed to the pursuit of excellence, diversity and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups**.** Our Employment Equity Policy is available at www.hr.uct.ac.za/hr/policies/employ_equity*

When you apply for a position at UCT, we collect your personal information to assess your application, communicate with you, and coordinate interview logistics. Information such as race, gender, nationality, and disability status is used to support our Employment Equity obligations. We also verify your references, qualifications, conduct criminal and, for certain roles, credit checks. For more information about how the University of Cape Town uses personal information and your rights, please email popia@uct.ac.za.

The University reserves the right to extend the closing date for applications if deemed necessary and reserves the right to make no appointment.