



## SALES RESERVATIONIST

(Payclass 09; Permanent)

## COMMERCIAL DEVELOPMENT (COMDEV) PROPERTIES AND SERVICES

The Commercial Development (ComDev) department, a division of the Properties and Services at UCT, invites applications from suitably qualified and experienced candidates for this permanent Sales Reservationist position, for appointment as soon as possible.

The Sales Reservationist is a hybrid role that combines proactive sales and business development responsibilities during off-peak seasons with reservation and guest services support during peak Vacation Accommodation periods. The role exists to help drive new business to the ComDev hospitality portfolio while ensuring operational support during high-demand periods. Kindly note that this position is shift based and weekend work would be required. Our peak period is during June and December holiday period.

For detailed information on this post, please view the job description on the following link: ([view](#))

To view and apply for this position, please visit the UCT Jobs site [View](#) (For Internal Applicants) and [View](#) (For external Applicants) to create a profile and to submit your application.

**Closing date:** 12 July 2026

**Reference:**

ID 1362

*UCT is a designated employer and is committed to the pursuit of excellence, diversity and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at [www.hr.uct.ac.za/hr/policies/employ\\_equity](http://www.hr.uct.ac.za/hr/policies/employ_equity)*

*When you apply for a position at UCT, we collect your personal information to assess your application, communicate with you, and coordinate interview logistics. Information such as race, gender, nationality, and disability status is used to support our Employment Equity obligations. We also verify your references, qualifications, conduct criminal and, for certain roles, credit checks. For more information about how the University of Cape Town uses personal information and your rights, please email [popia@uct.ac.za](mailto:popia@uct.ac.za).*

***The University reserves the right to extend the closing date for applications if deemed necessary and reserves the right to make no appointment.***