



ASSISTANT FINANCE MANAGER: PROPERTIES AND SERVICES

(Payclass 10; Permanent)

MANAGEMENT ACCOUNTING FINANCE DEPARTMENT

The Finance Department seeks to appoint a confident and assertive candidate, who is able to demonstrate initiative for this key position within the Properties and Services Department, for permanent appointment as soon as possible.

We require an Assistant Finance Manager to assist the Finance Manager with accounting functions (planning, budgeting, controlling and monitoring) and to provide financial administration support to the Finance Manager in relation to financial processes and practices coordinated within Properties and Services. The successful candidate will be required to provide expert financial advice and operational support to heads of departments, managers and administrators in relation to financial matters of the department.

The incumbent will also undertake ad-hoc projects as the need arises and must be able to deputise for the Finance Manager when required.

For detailed information on this post, please view the job description on the following link: ([view](#))

To view and apply for this position, please visit the UCT Jobs site [View](#) (For Internal Applicants) and [View](#) (For external Applicants) to create a profile and to submit your application.

Closing date: 18 October 2024

Reference:

ID 662

UCT is a designated employer and is committed to the pursuit of excellence, diversity and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at www.hr.uct.ac.za/hr/policies/employ_equity

UCT reserves the right not to appoint.