



3 Woodlands Rd, Woodstock, 7925, Cape Town, South Africa

(T) +27 021 301 2020 (E) info@hiv-research.org.za
P O BOX 13801, MOWBRAY, 7705, Cape Town, South Africa
VAT No. 4750185565

**SENIOR MEDICAL OFFICER / SAFETY OFFICER
PERMANENT
EMAVUNDLENI CLINICAL RESEARCH CENTRE; CROSSROADS**

The Desmond Tutu Health Foundation (DTHF) is a registered non-profit organisation focused on the pursuit of excellence in research, treatment, training and prevention of HIV and related infections in Southern Africa.

We have fantastic job opportunities across our businesses for talented people wanting to realize their full potential. Could that be you? If so, we invite you to explore the possibility of joining us to play your part in Desmond Tutu Health Foundations' exciting future.

This permanent position will be based at Emavundleni Research Centre in Crossroads, Cape Town. The main purpose of this position is to render efficient and effective clinical care to volunteers on research studies.

- MBChB and HPCSA registration as a medical practitioner (independent practice)
- 3 or more years' work experience in the clinical drug trials environment
- Previously or currently registered with SAHPRA as Investigator of Record / Principal Investigator of a clinical drug trial
- Currently in or previously in a lead/supervisory role within the clinical research environment - managing clinical staff
- Valid Code 08 Drivers License
- Excellent Communication (verbal and written)
- Demonstrated clinical knowledge
- Strong Computer proficiency: Email, Microsoft word, Excel, PowerPoint
- Excellent ability to build interpersonal relationships
- Strong client focus
- Team Leadership/management skills
- Strong work ethic and integrity
- Detail oriented and capable of completing study documentation legibly and accurately
- Willingness to perform clinical admin tasks which forms a significant part of the job

Advantageous:

- Competence in Contraceptive Implant insertion
- Current GCP (Good Clinical Practice) certificate

Responsibilities:

- Taking care of healthy volunteering participants, sometimes having minor ailments
- Conduct Clinical Procedures to ensure that participants are managed according to the study protocol, site specific SOPs and South African department of Health guidelines.
- Adherence to study protocol and study specific procedures manual to ensure that all sponsor specified metrics with respect to accrual, retention, participant safety, QC rate, adverse/serious adverse event reporting, study procedures completion and protocol deviations are met.

PASSION | INNOVATION | PROGRESS

Non-Profit Company : Registration no. 1999/005072/08 : NPO no. 148-956

Public Benefit no. 18/11/13/51

Directors: Prof L-G Bekker; Ms Z Ebrahim (Chair); Ms T Tutu-Gxashe; Mr P Grant; Ms M K Ndebele; Dr A M Kubeka;
Mr K Osborne; Mr R Appelbaum

www.desmondtutuhealthfoundation.org.za

- Study Administration as per site and sponsor specific documents (protocol, SOPs, study specific procedures manual) and as per GCP guidelines to ensure that study documentation is accurate and complete with the aim of producing reliable and credible research data. In addition, adherence to HSP guidelines to ensure ethical study conduct.
- Safety Officer for all clinical trials implemented at the research site.
- Role as principal investigator on a proportion of clinical trials implemented at the research site.

The successful candidate will be remunerated according to the adaptative OSD scales in line with Medical Officer, Grade 3.

Values fit: Passion Innovation Progress Integrity Respect Excellence

Submit a detailed cover letter, updated CV with certified copy of highest qualification and details of two (2) current contactable referees by 14 August 2024. Incomplete applications will not be considered.

If you are a foreign national applying for this position, please attach a copy of your work permit to your application.

Only short-listed candidates will be contacted.

If you have not heard from us within four weeks after the closing date, please consider your application as unsuccessful.

We are committed to equity in our employment practices. It is our intention to appoint individuals with the aim of meeting our equity objectives. We reserve the right not to appoint if no suitable candidates are identified.

I understand and accept that by applying for this position, I authorized DTHF to process my personal information in accordance with its internal operational requirements.

I further understand that the personal information I disclose to DTHF will be processed in accordance with the requirements set out in the Protection of Personal Information Act and may include the transferring thereof to third parties for the purposes of verification.

This job may be removed before it expires.

Desmond Tutu Health Foundation is a child-friendly organisation committed to the protection of children.

For more information about the organization please visit our website.