



## University of Cape Town Lung Institute CENTRE FOR LUNG INFECTION AND IMMUNITY

### PHARMACIST

The **Centre for Lung Infection and Immunity (CLII)** (<http://www.lunginstitute.co.za>), has a number of new and exciting studies starting and require applications for a **PHARMACIST\*** on a **Fixed Term Contract**.

The main purpose of this position is to manage the pharmacy according to South African Pharmacy Council (SAPC), Medicines Control Council (MCC), Pharmacy Guidelines and Instructions for DAIDS Clinical Trials Networks, National Institutes of Health (NIH), Good Clinical and Good Pharmacy Practice Guidelines (GCP and GPP); and be responsible for the pharmacy maintenance and development.

#### Minimum Requirements:

- Bachelors Degree in Pharmacy (B.Pharm)
- Registration with the South African Pharmacy Council (SAPC) as a Pharmacist
- HSP certificate
- Current Professional Malpractice Insurance (MPS)
- 2 to 3 years' experience working as a Pharmacist post community service
- 2 to 4 years previous Clinical Trial experience (advantageous)
- Knowledge of Pharmacy Act no. 53 of 1974, Medicines and related substances Act, 1965 (Act no. 101 of 1965), International Conference on Harmonisation (ICH) Guidelines and Good Pharmacy Practice Guidelines
- Valid Good Clinical Practice (GCP) certification
- Advanced computer skills including using Microsoft Office, internet browsers and medical databases.
- Excellent communication and interpersonal skills
- Exceptional attention to detail and strong organizational skills
- Able to work autonomously

#### Responsibilities include (but not limited to):

- To prepare and maintain all essential study- and participant-related and pharmacy documents required to individually and collectively permit evaluation of the conduct of a study and the quality of the data produced, as well as maintenance of all essential regulatory documents in the study-specific pharmacy binders.
- Ensure the pharmacy is run according to South African pharmacy and research ethical standards.
- Maintain Pharmacy technical appliances – including maintenance of all pharmacy equipment and calibration of all required temperature monitoring devices
- Ensure that equipment is calibrated on an annual basis Equipment Maintenance (ensure calibration of temperature monitoring devices is in place, etc.).
- Investigational Product (IP) Management
- Dispense IP as per pharmacy regulations and according to study requirements
- Assist with financial administrative tasks as required (e.g. prepare drug invoices sourced study medication reimbursements from sponsors; ensure drug cost is allocated to correct sponsor; follow up on payments; apply for vat exemption, if required.)
- Record Management – review and file all documents in the pharmacy binders. Maintain records of Investigational Product (IP) receipt at the site, IP dispensed to participants and IP returned to Sponsor/Contract Research Organisation (CRO) or destroyed at site (if allowed).

#### Additional Information:

- 25 hours per week
- 12-month fixed term contract
- Position will be based in Mowbray, Cape Town

**To apply**, interested applicants are requested to submit an [application form](#), **cover letter and updated CV** to: [uctlirecruitment@uct.ac.za](mailto:uctlirecruitment@uct.ac.za)

**Applications will only be accepted via email.**

**Reference (in subject line):** Pharmacist: CLII-001

**Closing Date:** 28 February 2024

Only shortlisted candidates, who **respond with the correct reference**, will be contacted. Should you not receive a response within 30 days of the closing date, please consider your application unsuccessful.

*The University of Cape Town Lung Institute is committed to equity in our employment practices and reserves the right not to appoint.*

**\*Please Note: This Position is not on UCT Conditions of Service.**

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