

# SENIOR PROJECT MANAGER

(Payclass 11; T2, 25 Month Contract)

## INNOVATIVE FINANCE

## BERTHA CENTRE FOR SOCIAL INNOVATION AND ENTREPRENEURSHIP

## GRADUATE SCHOOL OF BUSINESS

### About us

The [Bertha Centre for Social Innovation and Entrepreneurship](#) is the first academic centre in Africa dedicated to advancing social innovation and entrepreneurship. It was established as a specialised unit at the University of Cape Town Graduate School of Business in late 2011. The Bertha Centre's [Innovative Finance \(IF\) Initiative](#) is built around the need to develop an impact-focused investment market in Sub-Saharan Africa, where social and environmental objectives are set and measured to demonstrate deliberate change.

### About the Role

The Bertha Centre is seeking to appoint a Senior Project Manager with an emphasis on **impact measurement and evaluation** within its Innovative Finance portfolio. The role will focus on leading measurement and evaluation work to develop rigorous assessments of the development impact and funding additionality of innovative financing mechanisms. The successful candidate will also form part of the leadership complement within the IF team and routinely collaborate with other senior personnel to inform team strategy and operations.

### Key responsibilities

- **Take a senior, leadership position within the Innovative Finance Initiative and team at the Bertha Centre, including:**
  - Delivering on strategic priorities and supporting the continuous development of the Initiative and Centre's strategic direction in consultation with other IF Senior Project Managers.
  - Manage programme and project finances effectively ensuring long-term financial sustainability, including writing strong grant proposals to guarantee funding for future projects and managing current grant funding for the Innovative Finance section within the Bertha Centre.
  - Proactively identify and manage risks associated (financial, people, brand, etc.) with relevant initiatives and the Bertha Centre overall.
  - Support the development of the GSB's and the Bertha Centre's social finance and impact investment curriculum / Occasionally teach on GSB courses related to innovative finance and co-supervise students.
- **Demonstrate & test high-impact potential financial innovations and business models**
  - Oversee identification and evidence building for innovative financial solutions that have the potential for high impact.
  - Oversee, design and lead the roll out of measurement and evaluation processes for innovative financial tools and mechanisms. This includes stakeholder management, fundraising, and designing/implementing evaluation and reporting frameworks.
- **Design and convene market building initiatives:**
  - Contribute to market building initiatives, for instance supporting work on Impact Investing South Africa.
  - Facilitate workshops with policy makers and other stakeholders, support and lead impact 'consulting processes' with stakeholders, such as financial institutions.
  - Represent the Bertha Centre and broker relationships in high-stakes settings, including participation, and oftentimes speaking, at national and international conferences and events.
  - Facilitate local and global relationships across sectors (private, public and civil society).
- **Oversee and conduct research and publish a range of reports and papers related to:**
  - International developments in impact investing, innovative financial instruments, and blended finance amongst other areas.
  - Policy perspectives and recommendations for national and provincial government, as well as multilateral organisations.
- **Reporting and monitoring of project milestones**
  - Actively managing challenges and communicating with NORRAG teams based in partner institutions.
  - Take responsibility for ensuring financial and narrative reports are submitted as per grant agreements.
  - Presenting at international conferences and knowledge sharing forums.

Accredited by



### Requirements for the job:

- An appropriate post graduate qualification NQF 9 (MSc, MBA, etc.), such as international business, finance, economics, programme evaluation, research and survey statistics etc.
- A background in finance and/or evaluation (min 4 years' experience).
- Practical experience in implementing and managing evaluation projects e.g., RCTs combined with programme evaluations (formative, mid-term review, summative) (min 2 years' experience).
- Extensive experience working with stakeholders across sectors (including private, public, and civil society)
- Experience raising project-based funding from different stakeholders
- Preferably, the candidate should have worked in impact investing in both developed and developing countries and have established an international network.
- High levels of initiative and eagerness to break new ground.
- Strong project management capabilities; effective in delivering on set objectives across multiple projects and initiatives.
- Ability to manage multiple, often complex and/or competing priorities (problem-solving skills).
- Strong client-service and collaborative orientation.
- Excellent written and verbal communications skills.
- Effective budgeting and resource management skills.
- Strong quantitative and analytical skills.
- Comfortable navigating and managing within complex environments, comfortable with ambiguity.
- Ability to work under tight deadlines and deliver high quality work.
- Ability and willingness to travel nationally and internationally to carry out project requirements.

Contract would be for a term of 25 months and compensation range commensurate on experience within job grade. The annual cost of employment, including benefits, is between **R711 889 – R837 514**

**To apply**, please visit <http://www.gsb.uct.ac.za/workforus>, click on blue box "View all jobs", follow the brief registration process at the bottom of the advert and submit the following documents:

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
  - Letter of motivation, and
  - Curriculum Vitae (CV)

Please ensure the position title and reference number are indicated in the application document. An application which does not comply with the above requirements will be regarded as incomplete. Only shortlisted candidates will be contacted and may be required to undergo competency and pre-placement-medical assessments.

**Reference number:** E240114

**Closing date:** 19 March 2024

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UCT reserves the right not to appoint.