



PROJECT MANAGER

(Groote Schuur Hospital; 3-year fixed term contract)

Division of Infectious Diseases and HIV Medicine

Department of Medicine

Faculty of Health Sciences

The Centres for Antimicrobial Optimisation Network (CAMO-Net) is a global collaborative research network focused on antimicrobial optimisation for use in humans, underpinned by the values of equity, local leadership, co-production of activities, knowledge mobilisation, mutual cross-regional learning, training, capacity and capabilities strengthening, and output sharing. Its vision is a world where the appropriate, evidence based use of antimicrobials is commonplace, supported by equitable availability and accessibility. CAMO-Net's mission is to complement and enhance the existing ecosystem of global programmes designed to alleviate the global burden and impact of antimicrobial resistance (AMR) and poorly treated infections by creating and nurturing a sustainable and equitable ecosystem for global research to optimise the use of antimicrobials in humans. This will be achieved through producing contextually relevant tools, technologies, guidelines, and practices that can be readily implemented with the support of governments and policymakers.

The Division of Infectious Diseases & HIV Medicine based at Groote Schuur Hospital in the Faculty of Health Sciences is a Clinical Infectious Diseases Unit, committed to the pursuit of excellence in research, treatment and prevention of Infectious Diseases in South Africa. We seek a highly motivated Project Manager to work on our CAMO-NET project. This post is based at Groote Schuur Hospital.

Requirements:

- Degree (NQF7) in Sciences or relevant field
- Project management diploma/certificate
- 3 years experience in project management environment
- Valid South African or international driver's license

Advantageous

- Knowledge of Good Clinical Practice (GCP)
- Knowledge related to healthcare research
- Experience working across international collaborations
- Skills in writing research grants
- Experience working with international funding bodies

Responsibilities:

- Managing and coordinating multiple projects assigned by the PI and CO-I
- Manage the prioritization process and scoping of potential projects
- Co-ordinate timelines for projects and events and oversee the meeting of set deadlines
- Work with the PI and Co-I in managing the execution of projects with appropriate CAMO-Net staff involved
- Identify, assess, and control risks associated with projects through a risk register
- Adhere to the agreed MOU between the funder and partners and at all times work in accordance with the MOU, ensuring this is done across the entire CAMO-Net SA site in collaboration with the other four countries
- Proactively maintain, manage, and update the Projects Research Progress reports as per MOU.
- Review and approval of all project expenditure with the PI and Co-I.

The annual cost of employment for 2023, including benefits for this 3-year, fixed term contract is between R711 889 and R837 514 and is under review for 2024.

For enquiries about this post, please contact person Prof Marc Mendelson, email: marc.mendelson@uct.ac.za Contact: 082 684 5742 or Prof Esmita Charani, email: esmita.charani@uct.ac.za

To apply, please e-mail the below documents in a **single pdf file** to Ms Tracy Moore at recruitment05@uct.ac.za

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Motivation letter that speaks to the specific requirements of the position, and
- Curriculum vitae (CV)

Please ensure the title and reference number are indicated in the subject line.

An application which does not comply with the above requirements will be regarded as incomplete.

Only shortlisted candidates will be contacted and may be required to undergo competency and pre-placement-medical assessments.

Telephone: 021 650 5405

Website: www.medicine.uct.ac.za

Reference number: E240112

Closing date: 26 February 2024

UCT is a designated employer and is committed to the pursuit of excellence, diversity and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf.

UCT reserves the right not to appoint.