



## **ASSISTANT FACULTY FINANCE MANAGER**

(Payclass 10; Permanent)

### **Department of Finance: Management Accounting**

### **FACULTY OF HUMANITIES**

The Finance Department seeks to appoint a permanent Assistant Finance Manager, devolved to the Faculty of Humanities, for appointment from January 2024.

The successful candidate will assist the Finance Manager in the faculty with accounting and monitoring functions related to planning, budgeting, financial reporting, and financial administration within the faculty, and in providing expert financial advice and operational support to (where relevant) the Dean, Executive Directors, Deputy Deans, Heads of Departments, Researchers and Administrators in relation to the financial matters of their unit. The candidate is required to be confident, assertive, and able to demonstrate initiative for this responsible position. To undertake ad-hoc projects as the need arises. To deputise for the Finance Manager in his/her absence.

To view and apply for this position, please visit the UCT Jobs site [View](#) (For Internal Applicants) and [View](#) (For external Applicants) to create a profile and to submit your application.

**Closing date:** 08 December 2023

**Reference:**

ID 485

*UCT is a designated employer and is committed to the pursuit of excellence, diversity and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at [www.hr.uct.ac.za/hr/policies/employ\\_equity](http://www.hr.uct.ac.za/hr/policies/employ_equity)*

**UCT reserves the right not to appoint.**