



PROGRAMME MANAGER

(Payclass 10; 2-year Full-Time contract)

**African Gender Institute,
Department of African Feminist Studies
FACULTY OF HUMANITIES**

The African Gender Institute (AGI) in the Department of African Feminist Studies at the University of Cape Town is seeking to employ a full time Programme Manager. This work will entail overseeing AGI's practice-based research projects that seek to strengthen feminist research, networking, capacity-building and knowledge-creation throughout Africa across disciplinary, institutional and geographic borders.

Requirements include:

- Degree in Humanities or Social Sciences or equivalent with a focus on Gender, Feminism or Women's Studies
- At least 3 years' experience in managing an organization and or programmes, preferably in organizations that focus on gender equality, queer sexualities, social justice, or feminism. Some experience in working in a university context will be an added advantage
- Experience in sourcing funding for large projects of social justice organizations
- Good interpersonal skills and ability to work well individually and as part of a team
- Facilitation and collaborative workshopping skills
- Project and research management skills

Responsibilities:

- Overseeing and implementing AGI's current strategic plan and co-creating a new strategic plan
- Co-create and support funding proposals for the current and new programmes
- Management of AGI funds and resource generation
- Manage a team of up to 5 staff members
- Honesty and integrity when dealing with university funds.

Preference Will be given to:

- Experience in coalition building and sustaining networks with queer and feminist activists and organizations across the continent
- Demonstration of strong leadership capability
- Commitment to decoloniality and Pan-Africanism.

The annual remuneration is between R580 137 and R682 513.

This position will be a fulltime contract for a two-year period.

To apply, please email the documents below in a single pdf file to Ian Peterson at Recruitment02@uct.ac.za

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)

Please ensure the title and reference number are indicated in the subject line.

An application which does not comply with the above requirements will be regarded as incomplete. Only shortlisted candidates will be contacted.

Reference number: E230368

Closing Date: 20 November 2023

UCT is a designated employer and is committed to the pursuit of excellence, diversity, and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at www.hr.uct.ac.za/hr/policies/employ_equity

UCT reserves the right not to appoint.