PHARMACY MANAGER

(Payclass 11; 12-month contract)

Institute of Infectious Diseases and Molecular Medicine (IDM)

Faculty of Health Sciences

The Centre for Infectious Diseases Research in Africa (CIDRI-Africa) based at the Institute of Infectious Disease and Molecular Medicine (IDM) in the Faculty of Health Sciences invites applications from suitably experienced candidates for a 12-month contract positions. (Potentially renewable)

The purpose of this position is three-fold:

1) To provide overall management of the Pharmacy operations according to South African Pharmacy Council (SAPC), South African Health Products Regulatory Authority (SAHPRA), and Good Clinical and Good Pharmacy Practice (GCP and GPP) guidelines.
2) To provide team leadership and staff supervision of the Pharmacists working in the CIDRI-Africa Pharmacy
3) To work as a Pharmacist on studies being conducted and contribute to all activities in the Pharmacy including Pharmacy Regulatory Compliance, Investigational Product (IP) Management, and Record Management. All Pharmacists will be involved and share responsibility for receiving, storing, recording, and dispensing trial medication including vaccines, adhering to Good Manufacturing Practice (GMP) and Good Pharmacy Practice (GPP) for participants enrolled in clinical trials.

    This post is mainly based at the CIDRI-Africa clinical research site in Khayelitsha as well as supporting studies being conducted at other hospitals by CIDRI-Africa investigators including PE and East London.

Requirements:
- BPharm
- Registration with the South African pharmacy council
- Minimum 5 years' research pharmacy work experience across at least 5 clinical trials.
- One year research pharmacy manager experience
- Ability to work with Microsoft packages, and interact with sponsor via websites and emails

Advantageous
- Knowledge if ICH Guidelines
- Knowledge of the health care system and medication formulary being used in the Western Cape Department of Health clinical services
- Knowledge of Good Pharmacy Practice (GPP) and Good Manufacturing Practice (GMP)
- Current Good Clinical Practice (GCP) certification
- Clinical knowledge of HIV/TB management, excellent understanding of ARV management

Responsibilities:
- Implementing management of trial medication and con-medication of clinical protocols being conducted by CIDRI-Africa investigators.
- Ensure that medication for current protocols are in stock, correctly stored, transported and correctly accounted for
- Management of pharmacy activities as required by the sponsor with other members of the pharmacy team
- Preparing and maintaining study documentation
- Study administration; management of pharmacy regulatory files
- Pharmacy staff supervision and training
- Good Pharmacy Practice (GPP) and Good Manufacturing Practice (GMP)
- Ensure annual South African Pharmacy Council (SAPC) accreditation of pharmacy
- Provide input on budgeting with respect to pharmaceutical support for clinical trials
- Equipment management and maintenance of logs for all equipment in the pharmacy area
- Respond appropriately to equipment malfunction / alarms including after hours
- Creating pharmacy Standard Operating Procedures and input into Clinical Quality Management Plans for each protocol
- Participate in research group leadership meetings as representative of the pharmacy

The annual cost of employment, is between R452 862.00 to R837 514.00

To apply, please e-mail the below documents in a **single pdf file** cidri-africa.recruitment@uct.ac.za

-   UCT Application Form (download at http://forms.uct.ac.za/hr201.doc)
-   Cover letter, and
-   Curriculum Vitae (CV)

Please ensure the title, reference number are indicated in the subject line.

Contact person for any queries prior to application sonya.koekemoer@uct.ac.za

An application which does not comply with the above requirements will be regarded as incomplete.
Only shortlisted candidates will be contacted and may be required to undergo an assessment.

Telephone:	021 404 7694
Website:	www.idm.uct.ac.za
Reference number:	E231012
Closing date:	17 October 2023

"UCT is a designated employer and is committed to the pursuit of excellence, diversity, and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf. "

UCT reserves the right not to appoint.