DIRECTOR: SCHOOL OF INFORMATION TECHNOLOGY (IT)
(Professor or Associate Professor level)

School of Information Technology (IT)
Faculty of Science and Faculty of Commerce

The University of Cape Town (UCT) seeks to appoint a Director of the School of Information Technology (IT) who will advance its recognition, reputation, and influence, both regionally and globally.

The School of IT is an inter-faculty unit, currently including Computer Science and Information Systems, with a vision to provide a single coordinated hub for ICT-related academic activity at the university. Individually, both departments have a recognised track record of excellence in teaching and research, with strong elements of social responsiveness. The School brings these strengths together to pursue a programme of greater cooperation between related disciplines to better meet the needs of the research community, industry and society.

We seek a Director with a scholarly record appropriate to the level of Professor or Associate Professor, and with the necessary experience and ability to provide academic leadership to the School, within the context of a transforming university. The initial term of appointment of a Director is for five years, and there is a limit of one contract renewal, subject to a satisfactory performance review. On conclusion of the term of office as Director the appointee may be offered an appropriate position in the appropriate academic department.

The Director will be expected to focus on administration and leadership of the School of IT while continuing with research and postgraduate teaching/supervision. No undergraduate teaching is expected.

Consistent with UCT vision 2030, the Director will be expected to lead the development and implementation of strategic interventions of the School of IT. The Director will be the spokesperson for the School, both internally and externally, and will be responsible for seeking and developing appropriate partnerships with industry, government and other stakeholders.

The Director and the Heads of the constituent departments will form a management committee to govern the operations of the School.

Requirements for the position:
- PhD in either Computer Science or Information Systems or a related discipline
- Leadership experience
- Proven experience in conceptualizing and implementing a strategic vision
- A track record of teaching and training of undergraduate and postgraduate students
- Experience in curriculum development at undergraduate and postgraduate levels
- Management experience in a university or equivalent environment, including financial management
- Understanding of the social, political, and economic environments in which South African universities operate and an active commitment to transformation and inclusiveness
- Proven fundraising experience

Additional requirements for the position at Associate Professor level:
- At least 8 years of relevant academic experience
- A track record in postgraduate supervision appropriate to the Associate Professor level
- A track record in research appropriate to the Associate Professor level

Additional requirements for the position at Professor level:
- At least 15 years of relevant academic experience
- A track record in postgraduate supervision appropriate to the Professor level
- A track record in research appropriate to the Professor level

Responsibilities include:
- Provide academic leadership to the School of IT with the aim of making it a sustainable entity
- Serve as the School of IT liaison with external and internal parties
- Manage cross-faculty initiatives, engagements, and communication
- Represent the School of IT on faculty boards and university forums
- Create and manage the School of IT Advisory Board
- Conduct regular Management Committee as well as strategic planning and consultative meetings
- Manage communication with students

- Facilitate interdisciplinary and transdisciplinary curriculum development within the School of IT (e.g., Bachelor of IT)
- Manage staff who are not in one of the affiliated departments
- Manage temporary and contract staff (e.g., consultants, Web designers)
- Approval of staff/finances/student funding within ambit of the School of IT (e.g., HPI Research School)
- Organize fundraising initiatives and securing of funds for the School of IT
- Organize School of IT presence at UCT and external events (e.g., annual UCT Open Day)
- Organize School of IT research/marketing events (e.g., Annual Showcase, awards ceremonies)
- Manage School of IT website and social media
- Supervision of Master's and PhD students
- Teach at postgraduate level
- Conduct original research in an area of Computing and/or Information Systems
- Develop funding and support systems for research
- Foster an inclusive school culture

The 2022 annual remuneration packages, including benefits, are as follow: -
- **Professor: R1, 419 049**
- **Associate Professor: R1, 163 096**

To apply, please e-mail the following documents in a **single pdf file** to Ms Abigail Dixon at recruitment03@uct.ac.za

- UCT Application Form (download at http://forms.uct.ac.za/hr201.doc);
- A letter of motivation (including the level at which you are applying for); and
- Full Curriculum Vitae (CV).

Please clearly indicate the position, level (Professor or Associate Professor), and reference number in the subject line.

An application which does not comply with the above requirements will be considered as incomplete and might not be considered. Shortlisted candidates may be required to undergo competency assessments and deliver a presentation to the school.

Telephone: 021 650 1673   **Website**: www.uct.ac.za

Reference number: E22326   **Closing date**: 02 September 2022

UCT is a designated employer and is committed to the pursuit of excellence, diversity, and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups including candidates with disabilities. Our Employment Equity Policy is available at www.hr.uct.ac.za/hr/policies/employ_equity.

UCT reserves the right not to appoint.