



1st Sem. Meal Plan Change Request 2017

Instructions

- This form is to be used by students staying in UCT residences to change their meal plan for the first semester.
- This *Meal plan change request* must be completed and submitted to your Residence Facilities Officer (RFO) at your residence, where the change will be processed. **Note:** No other department is authorised to amend meal plans.
- **Student on Financial Aid must get prior approval from SFA, as meal plan changes will have cost implications.**
- Requests for a change of your selected meal plan for the **First Semester** will only be considered from **13th March** until **31st March 2017**. **No further changes will be considered for the first semester changes outside of this time period.**

Request and Personal details

This request applies to:	First semester <input checked="" type="checkbox"/>	Second semester <input type="checkbox"/>	Full year <input type="checkbox"/>
Please change my meal plan from:		to:	e.g. from BLD to LAD
Student Number		Surname	Initials
Residence		Signature	Date

Meal plan description and annual rate

Code	Description	Standard rate	Groote Schuur Residence & Forest Hill G Block	Health Science
BLD	Breakfast, lunch and dinner	R19 100	R22 300	R24 700
LAD	Lunch and dinner	R14 300	R16 700	R18 500
BAD	Breakfast and dinner	R12 900	R15 000	R16 700
MOW	Meals on weekdays	R14 600	R16 000	R17 700



Note

- Your new meal card will be delivered to your receptionist at your residence for collection.
- The difference between the old and new meal plan will be debited from or credited to your fee account.

Office use only

RFO / RFA Date Received		Received By	
Meal Plan Change RMS Date		Completed by	
SHAAS Audit Date		Completed by	