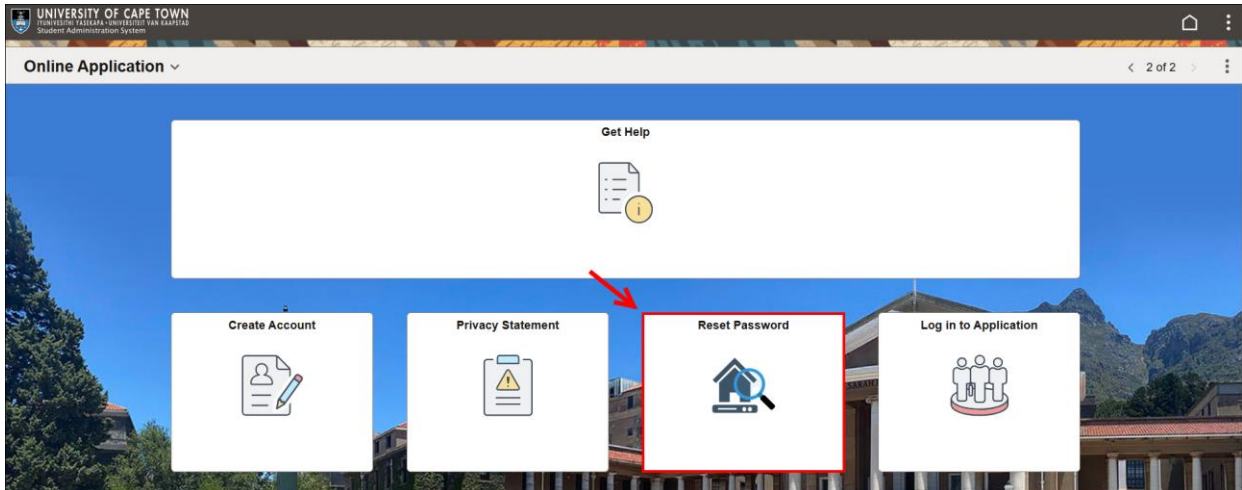
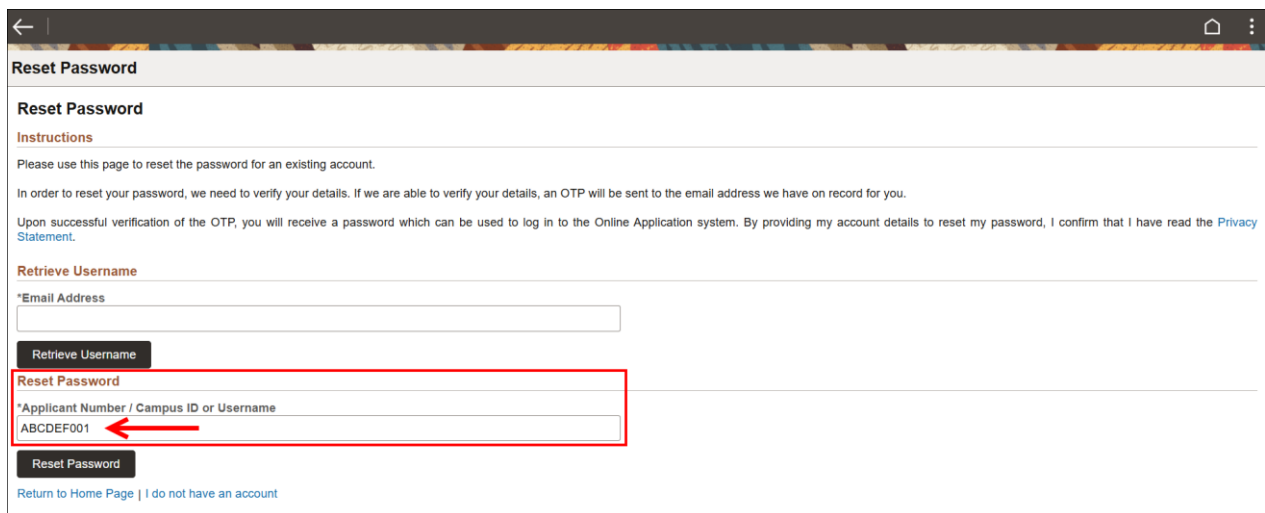


Resetting your password via the Online Application website

- Search for the Online Application website by entering “applyonline.uct.ac.za” into your search engine **OR** click the following link: <https://publicaccess.uct.ac.za/>
- You will then be redirected to the following page:



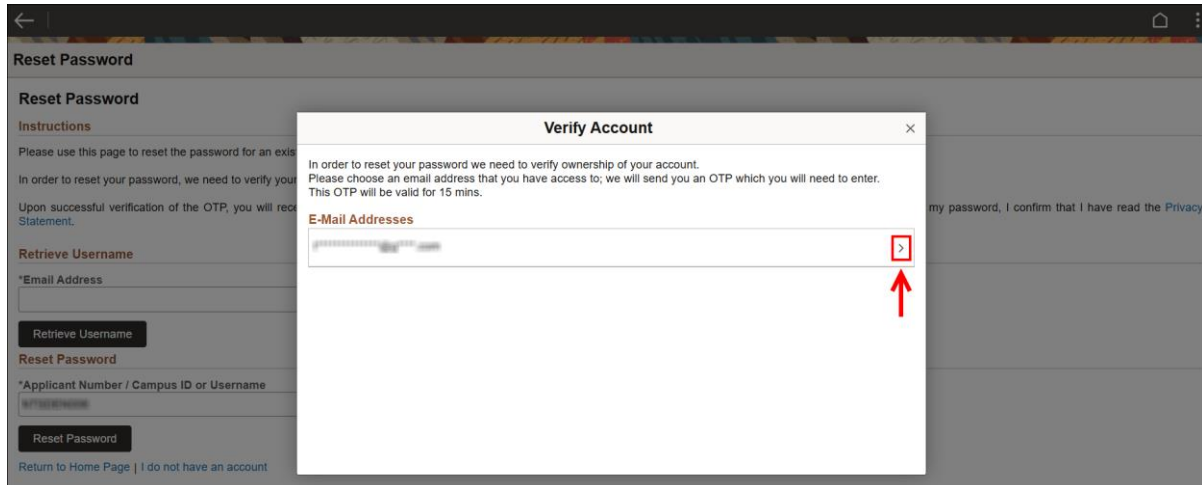
- Click the **Reset Password Tile** on the **Online Application Homepage**.




- Enter your Applicant Number / Campus ID or Username (e.g. ABCDEF001) into the highlighted field in the screenshot above.

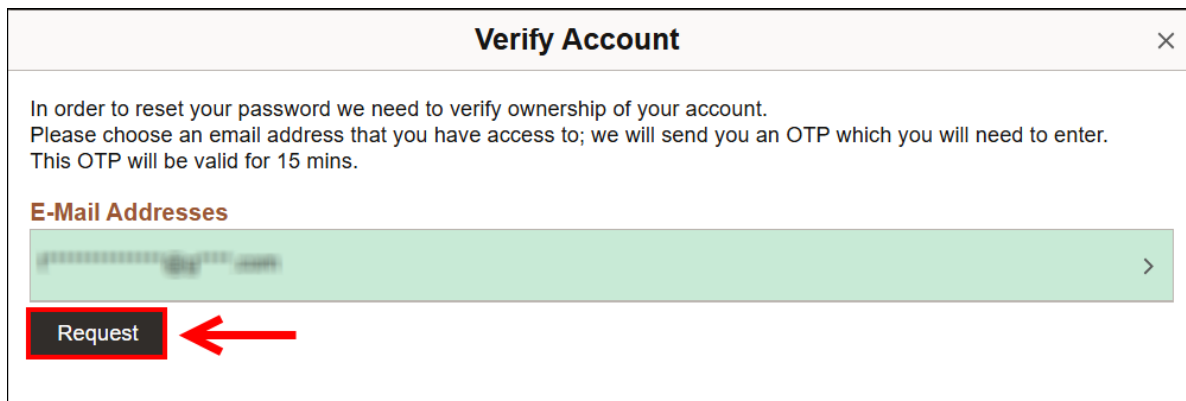


- Click the **Reset Password** button

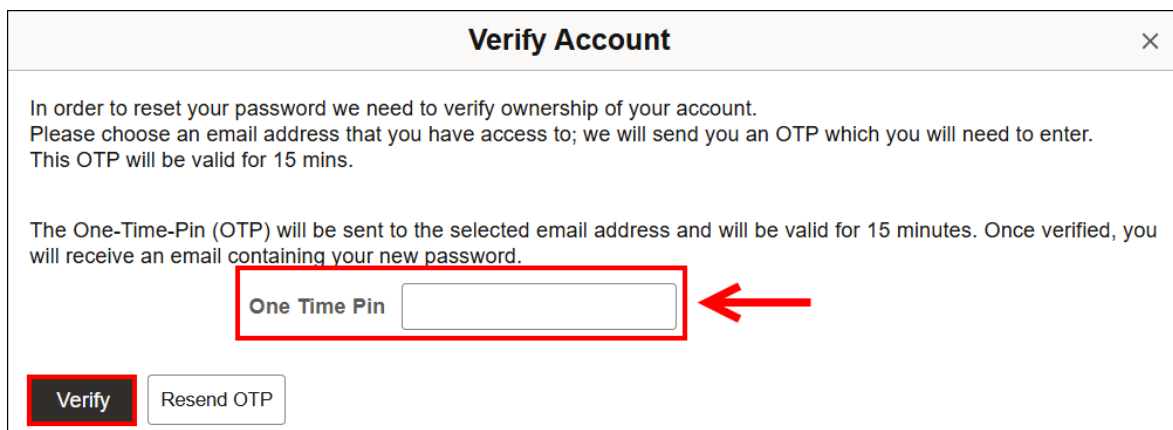


- A Verify Account pop-up will appear after clicking the Reset Password button.
- Select an email address by clicking the ➤ button.

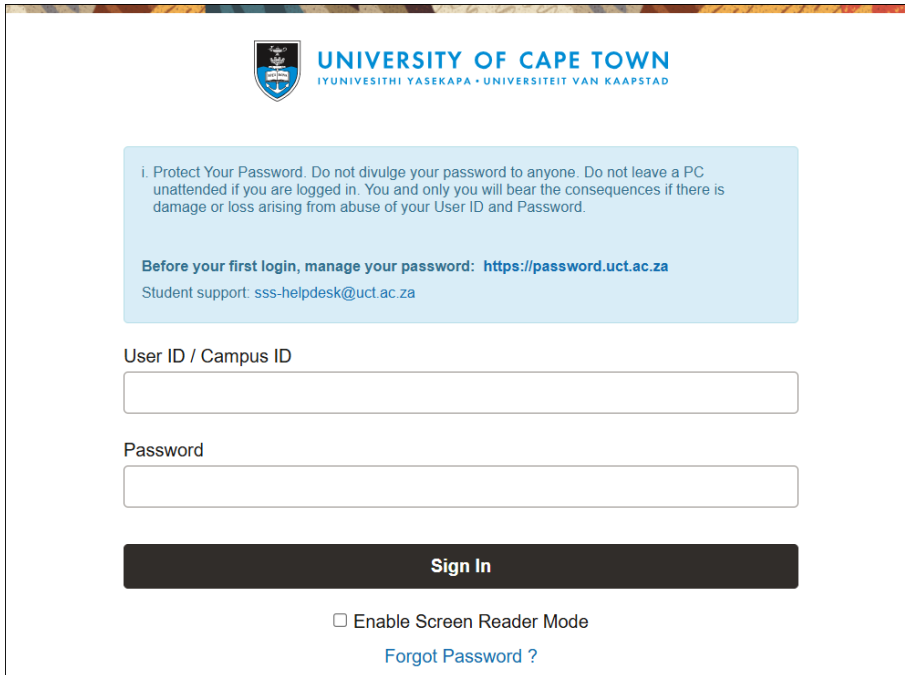
 **Note** If you do not have access the email address on the Verify Account pop-up. Please email the Central Admissions Office to request that your email address is updated.
Email: admissions@uct.ac.za



- The email address you selected will be highlighted green.
- Click the **Request** button for a One-Time-Pin (OTP) to be sent to the selected email address.



- Enter the OTP you received into the **One Time Pin** field.
- Click the **Verify** button.



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i. Protect Your Password. Do not divulge your password to anyone. Do not leave a PC unattended if you are logged in. You and only you will bear the consequences if there is damage or loss arising from abuse of your User ID and Password.

Before your first login, manage your password: <https://password.uct.ac.za>
 Student support: sss-helpdesk@uct.ac.za

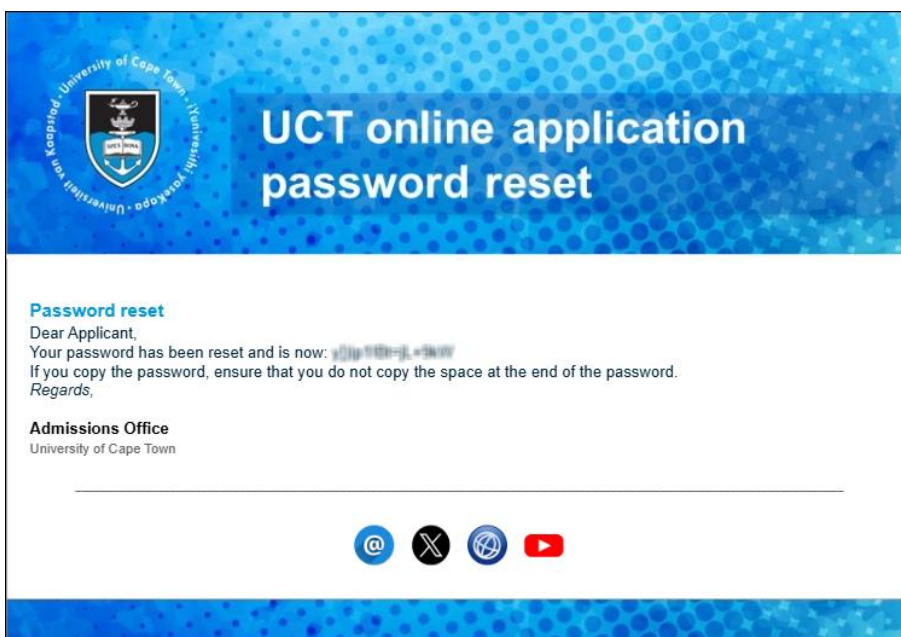
User ID / Campus ID

Password

Sign In

☐ Enable Screen Reader Mode
[Forgot Password ?](#)

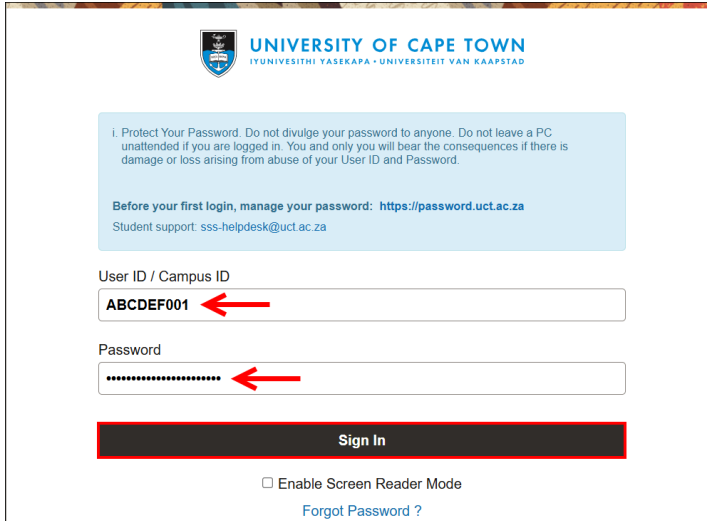
- You will then be directed to the sign in page.
- Shortly after, you will receive another email which will include a temporary password.



- A 16-character password will be included in the email.
- If you copy the password, ensure that you do not copy the space at the beginning and end of the password.



Note If the temporary password is less than 16 characters, please repeat the Password Reset process to receive another temporary password.



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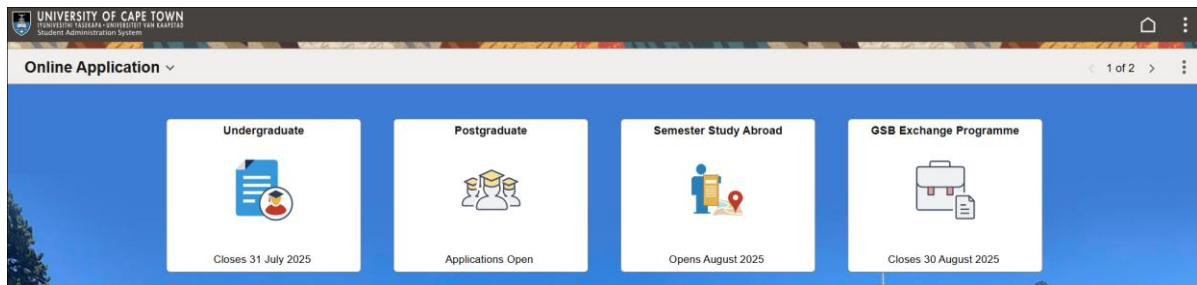
User ID / Campus ID
ABCDE001

Password
.....

Sign In

☐ Enable Screen Reader Mode
[Forgot Password ?](#)

- Enter your Applicant Number/Campus ID or Username into the **User ID/Campus ID** field.
- Enter the temporary password into the **Password** field.
- Click **Sign In**



- You will then be signed into your application.