

Information relating to extra time applications and mental health accommodations and concessions through OIC-Disability Service

Extra Time Applications:

- Please note that the Disability Service (DS) does not provide extra time but processes extra time applications for approval by the Deferred Exams Committee (DEC) of UCT.
- **UCT only provides extra time for Specific Learning Disorder (SLD) which is the traditional Dyslexia, Dyscalculia, Dysgraphia or Dyspraxia. They do not provide extra time for Mental Health Disorders, ADHD or Autism.**
- They may consider ADHD or Autism or Mental Health if the student has a Psychometric report that shows that the condition impacts upon their working memory or processing speed and reading or writing.
- For all extra time applications, students must provide **a comprehensive Psychometric report from a Psychologist** (not older than 3 years) that includes intellectual as well as reading and writing assessments [Please note that Neuropsychologists do not provide the full battery of tests].
- Please attach your Psychometric and any medical report to your DS registration form.
- DS also provides notetakers, readers, scribes, prompters, read and write software, enlarged print, braille, computer use, etc (depending on funds and diagnosis).
- **CLOSING DATES** (confirmed by Exams Office):

	Teaching day 1	Student to register with DS by (First Friday of Semester)	Students to submit ET application to DS by	DS to submit ET applications to EO by
Semester 1	16 Feb 2026	20 Feb 2026	27 March 2026	Friday 24 April 2026
Semester 2	27 Jul 2026	31 July 2026	28 Aug 2026	Friday 18 September 2026

- ***Extra time applications for Physical Disabilities are processed through SWS. Please contact Aggie.morole@uct.ac.za for an appointment with a SWS doctor.***

Mental Health Accommodations and Concessions:

- A mental health disorder is regarded as a mental health disability if it has been present for **more than one year** and causes **significant distress and impairment**.
- Students with mental health disability qualify for a Verified Accommodations Letter (VAL) that will assist them with secluded venue for tests and exams, flexible assignment deadlines, adjustments to lecture and tutorial requirements, etc.
- **To qualify for a VAL, the student's Psychologist or Psychiatrist needs to complete a Confidential Verification Form (CVF) confirming their diagnosis and making recommendations for accommodations and concessions.**
- Once the completed CVF is received, a VAL will be compiled for the student.
- **Secluded venue** applications close on 24 April for semester 1 exams and 18 September for semester 2 exams.
- *Please note: Physical, Medical and Sensory Accommodations and Concessions are reflected in the Letter of Introduction (LOI), issued by the Direct Services Specialist.*

NB: To receive support from Disability Service, students must register online:

<https://forms.office.com/r/uzdq7ACqji>.

For further enquiries: psychologist.disabilityservice@uct.ac.za; disabilityservice@uct.ac.za