

**URC CALL FOR APPLICATIONS**  
**SHORT RESEARCH VISIT (SRV) / SHORT RESEARCH COURSE (SRC)**  
**ROUND TWO**

**Deadline for submissions:**

**Friday 20 September 2024**

**Please send all queries to Paul Dantu**

(Contact details: paul.dantu@uct.ac.za)

**Applications are invited in support of research visits/courses  
taking place between 1 January and 31 June 2025**

### **Purpose of the grant**

The purpose of this URC funding is to contribute to UCT's research output and profile. These grants are intended to support staff wishing to make short research visits or to attend short research courses abroad for no longer than **TWO** months to enhance their research productivity. The visit/course attendance (including online courses) must be embedded within the ambit of the applicant's research endeavours.

Applications are highly competitive, and funding is currently limited to a maximum of R30,000 per application when travelling abroad or R15 000.00 for online participation. Good track record in the training of post-graduate students and publications in accredited journals and books are advantageous.

### **Eligibility**

UCT researchers who are:

- Permanent or T2 contract academic staff;
- Permanent Professional Administrative Support Services (PASS) staff affiliated to an academic department;
- Emeritus Professors; Emeritus Associate Professors; Senior Research Scholars; Honorary Professors; Honorary Associate Professors and Honorary Research Associates/Affiliates who have published in DHET-accredited (subsidy-earning) publications in the past year; and
- Permanent joint academic staff (excluding registrars).

## Submission process

1. All applications must be submitted via the UCT [ServiceNow](#) portal. [Click here to download a step-by-step guide.](#)
2. All applications submitted via ServiceNow will require approval by your Head of Department (HOD) who will receive a notification to access your application. Following HOD input and approval, your application will be submitted to the Research Office. The applicant will receive an email confirmation of their submission. It remains the applicant's responsibility to ensure that the application is submitted by the deadline date.
3. Applications for visits/courses attended retrospective to the application closing date of **20 September 2024** will **NOT** be considered. Please ensure that you receive an acknowledgement of receipt of your submission by email (as indicated in above point) within two days of the closing date.

### Note

Within two months after the research visit/course, a brief report must be submitted to the Committee (see [R&I22](#) form) accessible at <http://forms.uct.ac.za/forms.htm#ResearchInnovation>.