

NRF Call:
Knowledge, Interchange, and Collaboration (KIC) – Review Period 2 Call
For Scientific Events / Travel taking place between
1 January and 30 June 2025

UCT internal deadline: **Tuesday, 27 August 2024**

NRF system deadline: **Friday, 30 August 2024**

Please direct all queries to Zam Ndzotyana (zam.ndzotyana@uct.ac.za)

Notice

Applicants should only apply for travel and hosting of a physical meeting if they are confident and can show strong evidence that such meetings can and/or will take place. It must be noted upfront that no carry-forwards will be allowed for postponed or cancelled events.

The NRF is however cognisant that some virtual gatherings may require financial support for hosting and/or registration fees, attendance/participation, and therefore applications for such support accompanied by strong motivation and evidence will be considered on a case-by-case basis.

Funding for KIC support is for **researchers** and **PhD** students with no allocated travel support through any other current NRF funding.

ELIGIBILITY

Eligible

- UCT researchers in possession of a **PhD degree** are eligible to apply provided that they are formally affiliated to UCT. Staff on contract must be appointed to the end of the funding period (June 2025) and **must** submit a progress report on the conclusion of the grant. If the applicant's contract is not valid for the required period, then a letter from the Head of Department confirming that the contract is likely to be extended, should the funding be awarded, must be attached to the application.
- **Supervisors must submit applications on behalf of PhD students** who **cannot** apply for a travel grant through their NRF Scholarships and Fellowships award. This applies to the Travel Grant for Individuals category only. PhD students must be registered at a South African statutory university.

Ineligible

- **Postdoctoral Fellows are not eligible to apply.**

FUNDING

UCT researchers are invited to apply for grants for travel or scientific events taking place between **1 January and 30 June 2024**. The KIC funding instrument is divided into four categories. In the table below is a summary of the items funded, the maximum award value per category, and the compulsory supporting documentation that must be attached (in PDF) to the application.

Category	Items	Maximum value	Compulsory supporting documentation	Purpose
Travel Grants for Individual Researchers (including attendance and participation in virtual events)	<ul style="list-style-type: none"> • Flights • Visa costs • Accommodation • Ground transport • Conference registration fees • Connectivity (where such an event is virtual) 	R50 000	<ul style="list-style-type: none"> • Proof of submission/acceptance of an abstract/paper/poster • Applicant must be author/co-author. Or formal invitation to present a keynote lecture. • The applicant must provide the advertisement/flyer/notice of the event (a link is also sufficient) • A letter of support from the HoD. 	Travel to speak or present locally or abroad at scientific events such as conferences, seminars, symposia, and workshop
Visiting Foreign Researcher (include support for virtual visits)	<ul style="list-style-type: none"> • Flights • Accommodation • Ground transport 	R50 000	<ul style="list-style-type: none"> • A copy of the invitation to the visitor(s) and a copy of the provisional acceptance of the invitation from the visitor(s). • A comprehensive itinerary and detailed programme for the visit including public lecture/seminar. • CV of the invited researcher. • A letter of support from the HoD. 	To host an expert from abroad (up to three weeks) to speak or present at a local scientific event such as a conference, seminar, symposia, workshop.
Africa Interaction	<ul style="list-style-type: none"> • Flights • Visa costs • Accommodation • Ground transport 	R75 000	<ul style="list-style-type: none"> • An itinerary for the visit. • A support letter from the host institution containing details on co-support for the event. • In the event that the applicant will provide training, the applicant must provide a training manual and the expected number of participants. Other institutions in the vicinity of the training venue must be invited to participate. • Copy of the invitation(s) received from the hosting institution(s). • A copy of the invitation to, and provisional acceptance from, the keynote speaker(s). • A letter of support from the HoD. 	To visit another African country to speak or present at a conference, seminar, symposia, workshop. OR To host an expert from another African country to speak or present at a conference, seminar, symposia, workshop.
Local Scientific Events	<ul style="list-style-type: none"> • Flights and accommodation (speakers and or students) • Ground transport; • Venue hire 	R150 000 for workshop R350 000 for local conferences	<ul style="list-style-type: none"> • A copy of the invitation to, and provisional acceptance from, the keynote speaker(s). • CVs of invited keynote speaker(s). 	To organize or host a scientific event (conference, seminar, symposia, workshop) in SA with a minimum number of 50 participants for

	<ul style="list-style-type: none"> • Refreshments • Variety of costs related to arrangements of Virtual Meetings including technical expert support where and if necessary. 	<ul style="list-style-type: none"> • Institutional endorsement (letter of support) from the HoD; • A formal program from the host institution; • Support letter by the host institution, if UCT is not the host institution. 	workshops, and 150 participants for local conferences.
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NB: Subsistence is NOT supported.

Important points to note:

- Only one event/activity per applicant will be supported with no exceptions.
- Applications that do not have all required supporting documents at the time of submission will be disqualified and will not be taken up for evaluation by the NRF.
- Supervisors applying on behalf of PhD students must ensure that student details are captured in their CVs under the **Student Supervision Record section**.
- A panel consisting of reviewers will assess and select applications according to the stipulated criteria.
- KIC awards will not cover all expenses requested, and co-investment from own/other sources is essential. **This should be clearly indicated in the application.**
- Given the competitive nature of the programme and budgetary limitations, funding is not guaranteed.

APPLICATION PROCESS

Applications must be submitted electronically via the NRF via the NRF Connect system at <https://nrfconnect.nrf.ac.za>.

- Register/Login by following the steps in the Manual published on the NRF website at <https://www.nrf.ac.za/nrf-connect/nrf-connect-documents/>;
- Click on SYNC NOW to Migrate your NRF Online Submission CV data to NRF Connect.
- Create or update your CV.
- On the Menu, click on Applications under My Applications tab.
- Click on the + sign next to the **Travel, Training, and Conference Grants category**.
- Click on the Create button next to '**Knowledge Interchange & Collaboration (KIC2)**'
- Complete all compulsory sections.
- Attach the required supporting documentation in **PDF** format.
- Click on the **Submit** button.

It is of utmost importance that applicants consult the [Funding Guide](#) document for more detailed information about the programme.

Please be advised that applications cannot be created or submitted after the NRF closing date – **Friday, 30 August 2024**. Should you wish to receive review feedback, please submit your application by the UCT internal deadline, **Tuesday, 27 August 2024**.

Only applications endorsed by the UCT Research Office by **Friday, 06 September 2024** will be considered for funding by NRF in 2025 (Review Period 2).