



UCT Educare Centre Properties and Services Department Nursery Road Upper Campus, University of Cape Town, 7701 Tel: +27 21 650 3522	Sonia Kulani Secretary E-mail: sonia.kulani@uct.ac.za Internet: http://www.staff.uct.ac.za/staff/support/educare/application
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2024 EDUCARE FEE PAYMENT PER MONTH

Child's Name	
Sibling Name (attending UCT Educare Centre at the same time as the child, less 10% p.m.)	
Sibling Name (attending UCT Educare Centre at the same time as the child, less 10% p.m.)	

JOINT GROSS EARNINGS OF BOTH PARENTS			
3 months to 5 years	Less than R 150 000.00 per annum	R150 000.00-R450 000.00 per annum	+ R450 000.00 per annum and Third Party staff
Rate per month:	R 2 288.00	R 2867.00	R 3101.00
Tick applicable column			

Parents earning less than **R 150 000.00 per annum** are required to submit supporting documentation such as three months proof of income (letter from employer / bursary office / bank statements).

RESIGNATION PERIOD:

The resignation period is **three 3 months**. A written notification is required should you wish to resign from the Educare Centre. Without this letter of resignation, we are unable to cancel your stop order or credit your student fee account.

Educare Fee Payment Methods

- Staff members** Permanent UCT staff member's monthly salary will be debited each month.
- Registered students** The student fee office will debit your student fee account with Educare fees as a once-off payment at the end of February 2020. The only means of payment for students.

PAYMENT METHOD AUTHORISATION (Please indicate the payment method and insert the fee amount)

1. Staff members

I, the undersigned, do hereby authorise the Head of UCT Educare Centre, to deduct the sum of _____ from my monthly salary with effect 1st _____.	R
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2. Students

I the undersigned do hereby authorise the Head of UCT Educare Centre to deduct annual fee of _____ at the end of _____.	R
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3. Once off fundraising and excursion levy

I, the undersigned do therefore certify that I am on the UCT Staff Monthly Payroll or the student fee account, therefore, an electronic fee payment of R300 (per child) will be deducted made on the 25 March excursion R210(2 year old class) and R410(3-5 yr old classes) amounts to the fee schedule for the end of April and May respectively of each year as required.	R
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PAYEE DETAILS AND SIGNATURE (By signing this I acknowledge that my income details are correct and that failure to comply may result in legal action i.e. **ACKNOWLEDGEMENT OF DEBT FORM** If the parent is a student the amount would be added to the fee account. If the parent is a staff member, they are to complete an acknowledgment of debt form and their salary is adjusted monthly until the amount due is recovered.

Name of Payee	Staff / Student Number	Signature	Date