

**University of Cape Town**

**Application to introduce a new stream**

*This template is to be used in support of a new stream in a qualification, where the change to the qualification affects less than 50% of its content.*

**Instructions:**

**Programme convenor:**

* Please complete all sections in consultation with the Institutional Planning Department.

**Faculty Manager**

* Please check Section A in consultation with the Institutional Planning Department.

**The application must be** [**signed**](#SIGNATURE) **by the Programme Convenor, Head of Department, and Dean prior to submission to the *Programme Approvals and Accreditation Committee*.**

**Simplified process map:**

The following is a simplified map of the processes that are followed to facilitate the introduction of a new qualification:

|  |  |  |
| --- | --- | --- |
| ***SECTION A – NEW STREAM INFORMATION – please complete the cells below*** | | |
| ***A1*** | ***Name of New Stream*** |  |
| ***A2*** | ***Name of the Qualification in which the stream is embedded*** | Click here to enter text. |
| ***A3*** | ***Articulation with other qualifications at UCT*** | Click here to enter text. |
| ***A4*** | ***Mode of Delivery*** | Choose an item. |
| ***A5*** | ***Qualification Designation (e.g. Bachelor of Science)*** | Choose an item. |
| ***A6*** | ***First Qualifier (e.g. Bachelor of Science in Chemistry or Web Design)*** |  |
| ***A7*** | ***NQF level*** | Choose an item. |
| ***A8*** | ***CESM Classification*** |  |
| ***A9*** | ***HEMIS qualification type.*** |  |
| ***A10*** | ***Total number of credits for the qualification*** |  |
| ***A11*** | ***Number of credits for the stream*** | Click here to enter text. |
| ***A12*** | ***Field of study by 3rd CESM categories*** | Click here to enter text. |
| ***A13*** | ***Stream convenor’s name and contact details*** | Click here to enter text. |
| ***A14*** | ***Date by which you plan to start offering the stream*** | Choose an item. |
| ***A15*** | ***State the admission/entrance requirements for this specialisation if they differ from other streams in the qualifications.*** | Click here to enter text. |
| ***A16*** | ***Provide enrolment targets for the first 3 years of the stream.***  ***(How) Will this stream affect the enrolment in the qualification as a whole?*** |  |

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| ***SECTION B – DESIGN OF THE STREAM*** |

***B1. Provide a rationale for introducing a new stream taking into account the envisaged student intake and stakeholder needs.***

***B2. List the specific outcomes that the stream will be expected to achieve and indicate how the proposed curriculum will be aligned with the outcomes of the qualification in which the stream is located.***

***B3. Provide Rules governing the stream (if different to Faculty rules), or refer to rules in Handbook and indicate alignment with the rules for the qualification.***

***CURRICULUM:***

***Provide the names of the courses which will constitute the stream – and for each course, specify: course name, NQF level of the course, credits per course, whether the course is compulsory/elective and total credits per year:***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Course name*** | ***Compulsory*** | ***Elective*** | ***Year***  ***(1,2,3,4)*** | ***NQF Level*** | ***No. of Credits*** |
| Click here to enter text. |  |  | choose an item. | Choose an item. | Click here to enter text. |
| Click here to enter text. |  |  | choose an item. | Choose an item. | Click here to enter text. |
| Click here to enter text. |  |  | choose an item. | Choose an item. |  |
|  | **Total:** |

***B3. WORK INTEGRATED LEARNING:***

***Does your stream have work integrated learning?***

***B4. Indicate if the teaching methods or mode of delivery to be used will be different from those used in the qualification of which the stream is a part.***

***B5. Please indicate if any courses will be discontinued, or if pre-requisites may change as a result of the introduction of the new stream.***

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| ***SECTION C – STAFFING DETAILS*** |

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| --- | --- | --- | --- | --- |
| ***Name & title***  ***(Prof, Dr, Mr, Ms)*** | ***Highest qualification/s*** | ***Years experience (teaching & research)*** | ***Research area / focus*** | ***Courses of the stream to be taught*** |
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| ***SECTION D – FEASIBILITY*** |

***H1. Outline projected resource requirements and costs (academic, administrative and technical staff, IT hardware/software, library facilities and other equipment)***

***H2. Provide an indication of the projected fee, subsidy (& donor) income.***

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| **APPROVAL** | |
| **Programme Convenor:**  **Head of Department:** | |
| ***DATE OF APPROVAL BY FACULTY BOARD/ DC*** | |
|  |  |
| ***SIGNED:*** | ***DATE:*** |
|  |  |
| ***DESIGNATION:*** |  |