

# PROJECT PORTRAIT

Tutor Computer Literacy Skills to 1st year students.

#275 (2015/16)

## What is this project about?

The Tertiary School in Business Administration (TSiBA) was founded in 2004 with a vision to “Ignite Opportunity”. Their mission is to be an innovative learning community that graduates entrepreneurial leaders who ignite opportunity and social change.

The Co-Op worked with TSiBA and recruited students to support tutoring in their introductory IT skills courses.

Students in the Honours Outreach & Community Involvement Programme (HOCIP) based in UCT's IS department, enthusiastically took on the project of engaging with TSiBA students in tutoring the courses. In 2015 a first group of six HOCIP students tutored at TSiBA; followed by a team of 9 students in 2016.

## The process

The Knowledge Co-op arranged for the students to meet with Anneke van Damme of TSiBA to clarify arrangements.

The students facilitated 3-hour sessions on selected Wednesdays and Thursdays. They tutored students in End-user computing skills and competencies: Microsoft Office application and MS Office 2010 Suite, web search, multimedia editing, the internet, cloud computing and its components. They also marked the tutorials. Many of the students at TSiBA start their studies with very little exposure to IT. Having peers tutor them is a valuable experience for all involved.

Each UCT student dedicated 30 hours to the project up to **July 2016**.



To **reference** this Project Portrait, cite UCT Knowledge Co-op as the author.

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## The Knowledge Co-op at the University of Cape Town

The UCT Knowledge Co-op aims to make it easier for community partners to access UCT's skills, resources and professional expertise. It helps initiate joint projects that benefit both the community partner and the university. The Co-op links community groups with appropriately qualified staff and students at UCT, and supports both partners throughout the project – from initial planning to final product.

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