

ACCREDITATION APPLICATION PROCESS

1 REGISTRATION

CLICK HERE or visit accommodationadmin.fundi.co.za



Click on "Register" and then select the "Merchant" checkbox



Once verified through OTP, use your details to login

2 NAVIGATE TO APPLICATION

Once logged in, you will be directed to the accreditation platform



Click on the **Accreditation** button and then **Applications**. Thereafter, click on the "+" to create an application



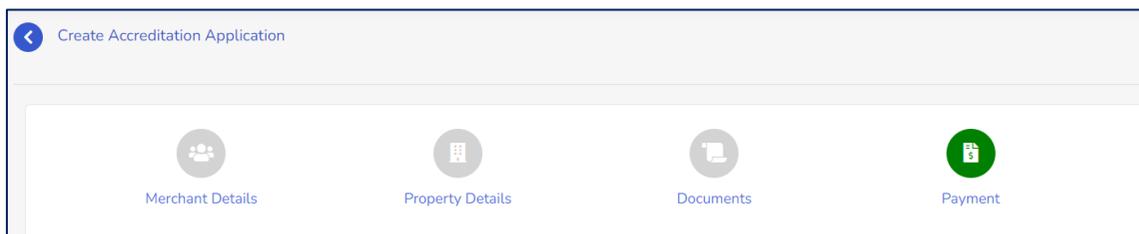
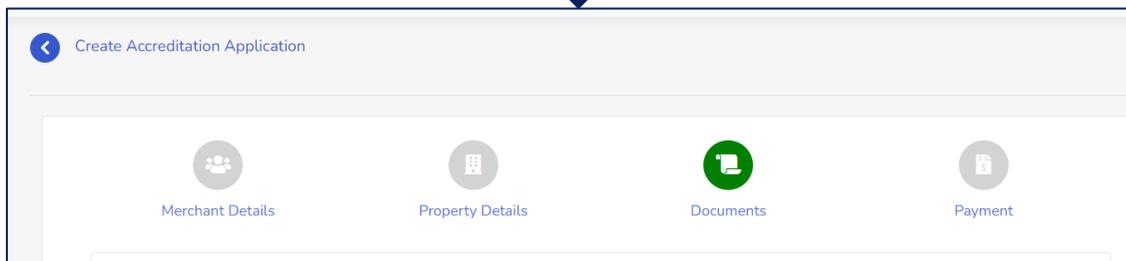
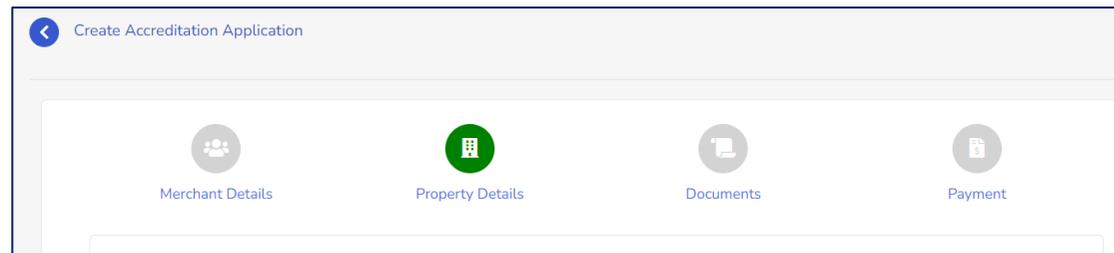
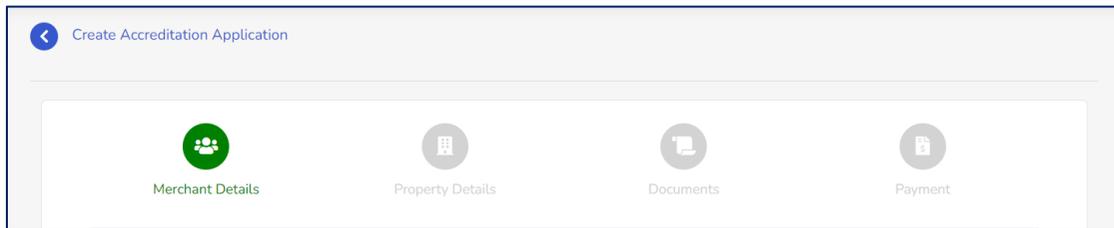
To begin the application process, click on the **Apply** button in the University of Cape Town column

Name	Current Accreditation Period	
UJ	2022/01/25 12:00:00 AM 2022/12/31 12:00:00 AM	Apply
University of Cape Town	2022/11/20 12:00:00 AM 2022/12/30 12:00:00 AM	Apply



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3 APPLICATION PROCESS



MERCHANT DETAILS

Complete the details of your company and contact person

Note: if you have a registered business please fill in your company registration number. If you are registering as an individual please input your ID Number under Company registration

PROPERTY DETAILS

Complete the details of your property.

Note: The Longitude and Latitude fields are not required so you are able to proceed without inputting those two

DOCUMENTS

Upload the required documentation to support your application.

Note: All documents should be uploaded in PDF format

PAYMENT

Complete the last stage of application by making payment via EFT and uploading POP.

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4 APPLICATION PROCESS

+ Accreditation Applications

Date	Institution	Period	Company Name	Property Name	Contact Person	Number Of Beds	Status	Blacklisted	Action
2022/12/04 7:45:48 PM	University of Cape Town	2022/11/20 -2022/12/30	KutlwanoProp	Kutlwano Prop	Kutlwano Rabaji	20	Rejected		 

◀ Previous Next ▶ Page 1 of 1

APPLICATION

Once the application process has been completed and payment has been made, you will see a record of your application and status



INSPECTION

Once the application has been reviewed and accepted, an inspection will be scheduled and our inspector will contact you directly to arrange a visit.



APPEAL

Should your application be rejected, you will have an opportunity to appeal the decision by clicking on the “A” button that will appear next to your application. You will only see this button once your application has been rejected.