

<p>1 Log in to eRA with your UCT credentials using the following link: http://eraonline.uct.ac.za Click Login which can be found at the top right of the screen.</p>	
<p>2 Ensure that you are logged in on your Researcher role. Then, using the drop-down function, click on My Settings.</p>	
<p>3 The My Settings page will be displayed. Navigate to the ORCID Settings section of the page, then click the Connect to your ORCID account button.</p>	
<p>4 The ORCID sign in page will be displayed. Click on Institutional account. (If you do not have an ORCID account yet, click on the link to register. The link appears on the same page.)</p>	
<p>5 Enter your organization's name in the text field provided. Then, click Continue.</p>	
<p>6 You will be redirected to the UCT ID Vault where you will need to fill in your UCT username (staff number) and password.</p>	
<p>7 This will display a Personal information transfer notice page. It will display some of your personal information that will be sent to ORCID. Then, click Continue to Service.</p>	
<p>8 You will have successfully connected you ORCID to your Researcher Profile in the eRA System. You can then close this window.</p>	
<p>9 This will take you back to the My Settings page. Click on the refresh button at the top left of the page.</p>	
<p>10 Refreshing this page will ensure that your ORCID is displayed as well as the Connection Validity period.</p>	
<p>11 If you navigate to your Researcher Profile, Under Key Information, you will see your ORCID reflected.</p>	
<p>13 As an alternative to the above, you can connect your ORCID while in your Researcher Profile by clicking on ORCID Settings hyperlink, and you will be redirected to Step 3 above. From there follow through the remaining steps.</p>	