

GRADUATION INFORMATION

DECEMBER 2019

TO MAKE YOUR GRADUATION CEREMONY A HAPPY AND MEMORABLE OCCASION, WE NEED THE <u>FULL</u> <u>CO-OPERATION OF ALL GRADUANDS</u>. IT IS IMPORTANT THAT YOU FOLLOW ALL THE NECESSARY STEPS BY THE DATES AND TIMES SPECIFIED.

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TO REGISTER FOR GRADUATION

In order to provide the information vital to a successful graduation you need to log on to the 'student self-service' portal: http://studentsonline.uct.ac.za using your student number and password. Should you not be able to login to PeopleSoft, please navigate to Password Self-Service (http://password.uct.ac.za) to reset your password.

Click on the 'self-service' link and then select the 'student centre' option (depending on your browser and network speed, this page may take several seconds to appear). On the right of the page you should see a 'to do list'. This list should appear for all students who are expected to graduate at the next graduation ceremony.

At the bottom of the list is a link labelled 'Details'. Click on this link and it will display a detailed list of the outstanding 'to do' items. Click on each of these items and read the description which appears. Follow the instructions contained in the details.

If the 'to do list' items aren't appearing for you, just ensure that you've indicated your attendance on the Future Meetings tab and checked your academic record to ensure that your name, programme or any distinctions is correctly reflected.

BEFORE YOU CAN QUALIFY FOR GRADUATION

All students must complete the 'self-service' graduation application.

CHECK THAT YOU HAVE FULFILLED ALL THE ACADEMIC REQUIREMENTS TO GRADUATE

Confirm your programme

Go to Self Service and check your Academic Record carefully to ensure that your qualification and specialisation and any distinctions is correctly reflected. If it is not, contact your faculty office urgently. To view your Academic Record, on PeopleSoft Self Service click on 'My Academics' then click 'View Academic Record'. Select Academic Record Self-Service as the Report Type then click 'View Report'. Enable pop-ups as the Academic Record will open in a new window. The deadline to confirm that these details are correct is **15 November 2019**.

The onus is on you to check that you are a qualifier.

If you hold a certificate of **conditional matriculation exemption**, check with your faculty office whether you have met the conditions and if your exemption is still valid (a renewal is easily obtainable). If you do not check that these issues are in order, you may not be able to graduate.

CHECK YOUR ACADEMIC STATUS

You are urged to check your progression status which should be 'Qualifies for Award of Degree'. If your status is not 'Qualifies for Award of Degree' and you were expecting to graduate, you must contact your faculty office immediately.

IF YOUR FEE ACCOUNT HAS NOT BEEN SETTLED YOU WILL NOT BE ABLE TO ACCESS YOUR RESULTS OR GRADUATE IN DECEMBER.

CHECK THAT YOUR NAME IS CORRECT ON UCT'S RECORDS

By law, your degree, certificate or diploma must reflect your full name exactly as recorded on your birth certificate, and ID document or passport. The Student Records Office may contact you for clarification if necessary.

If your name is reflected incorrectly on UCT's records, or you have subsequently changed your name, please hand deliver or e-mail a certified copy of your ID document or passport to the Student Records Office by **15 November 2019**, with an accompanying note. (See final page for contact details.)

Verify your name for graduation on 'self-service'

On 'self-service', scroll down to 'Personal Information' and click on the 'Names' link. Your 'Primary Name' is what will appear on your certificate (please note that titles don't appear on the certificate). Click on 'Primary Name' (or 'edit') to view your full name. If this is correct, click on the 'Confirm This Is My Correct Name' button. If this is not correct, please hand deliver or email a certified copy of your ID document or passport to the Student Records Office by **15 November 2019** and ask them to change your name on the system. Return to the system and check that your name is now correct and click on the 'Confirm' button.

NOTE: SHOULD YOU FAIL TO VERIFY YOUR NAME AND REQUIRE A CORRECTED CERTIFICATE TO BE PRINTED AFTER YOUR GRADUATION YOU WILL HAVE TO PAY A FEE OF R400.00

CHECK THAT YOU HAVE PAID ALL OUTSTANDING FEES, FINES AND DUES

Please note that all outstanding payments were due by **31 October 2019**. Any qualifiers who had outstanding fees, fines, interests or dues as at **31 October 2019** have no guarantee of receiving their degrees, certificates or diplomas in December, and their names will not appear in the graduation programme. Please contact the Fees Office if you have any queries regarding your fee account.

Even if you think your account is up to date, please check to ensure that no additional charges may have changed your fee account (e.g. course change). If in doubt, contact the Fees Office or check your fee balance via the UCT web page under 'student self-service'.

If a payment is made by direct deposit on or near the cut-off date, a copy of the deposit slip must be forwarded to the Fees Office (E-mail: fnd-feeeng@uct.ac.za or Fax 021 650 4768) marked 'Graduation', or the payment may not be noted in time.

Do not rely on a bursar, sponsor or employer to make last-minute payments on your behalf, as we may not be able to get this credit onto your fee account in time to qualify for graduation.

LIBRARY BOOKS

Ensure that you have returned all outstanding library books and paid any fines incurred in this regard.

UNIVERSITY COURT MATTERS

If you have a disciplinary case pending in the Student Disciplinary Tribunal, an unpaid fine and/or community service yet to be performed as at **15 November 2019**, you will not be allowed to graduate in December.

Direct any queries to the Office of the Legal Counsellor: Tel. 021 650 2012.

IF YOU ATTEND YOUR GRADUATION CEREMONY

CHECK YOUR GRADUATION CEREMONY DATE AND TIME

All ceremonies take place in the Sarah Baartman Hall and last for approximately 2 to 2 and a half hours. See Appendix A for the graduation ceremony timetable.

Please note that the onus is on you to correctly read the graduation ceremony timetable and determine your graduation ceremony date and time. The university will not be held liable for flight bookings or required to make arrangements based on the misreading of the graduation ceremony timetable.

CONFIRM YOUR ATTENDANCE AT GRADUATION ON 'SELF-SERVICE'

PLEASE NOTE THIS SERVICE WILL BE AVAILABLE FROM 6 NOVEMBER 2019 UNTIL 1 DECEMBER 2019

Please indicate that you are going to attend the graduation ceremony. Enter the address to which your certificate can be posted (enter this even if you intend to be present at the ceremony). On 'self-service', scroll down to 'Your Future Meetings'. Click on 'Update' by the graduation ceremony meeting. Click on the drop-down arrow under status and select 'Will Attend'. The default is 'Invited' and this status must be changed. Click on the 'Address for Certificate' button. Select an existing address or change the address as necessary. This will not change your actual address, it is an address used specifically for this meeting. Click on save then 'Return to Future Meetings' and click on save.

If you indicate on 'student self-service' that you wish to attend and then, for whatever reason, can no longer attend the ceremony, you will graduate in absentia. Up until **1 December 2019** you may change your attendance status on 'student self-service'. After this date, please contact the Student Records Office directly to inform us of this change.

COLLECT YOUR TICKET, GUEST TICKETS, GOWN AND HOOD

At the scheduled times before your ceremony (see Appendix A), you will first need to collect your tickets and gown form at the Ground Floor, Otto Beit Building (next to Sarah Baartman Hall) before proceeding to pay for the hire of your gown and hood. Please note that payment can be made by card only and card facilities will be available in the Otto Beit Building. Thereafter, you can collect your gown and hood at Molly Blackburn Hall on the Ground Floor, Otto Beit Building. Please refer to Appendix B for the process to follow.

Please note that no third party collection of tickets, gowns and hoods is permitted.

TICKETS AND GUEST TICKETS

Students attending their graduation ceremony, as well as their invited guests, must have a ticket. These are issued to you when you collect your gown and hood.

Each graduand is entitled to only two guest tickets. As we are limited by the size of Sarah Baartman Hall and the number of graduands per ceremony, we are not able to supply more tickets (children are <u>not</u> admitted without a ticket). Please note that no correspondence of any kind will be entered into regarding requests for extra tickets.

Graduands must produce their ID or student card when collecting their tickets.

The graduation will also be streamed via the UCT website and guests not able to attend the ceremony can watch via live streaming at www.uct.ac.za.

GOWNS AND HOODS

All graduands are required to wear prescribed academic dress (see Handbook 3 – General Rules and Policies, pages 35 – 36).

The University hires gowns and hoods at a net charge of R300 (R500 deposit, R200 refund). The same fee applies if you only want to hire a gown, or have your own gown and only need a hood. R200 will be refunded if the hired articles are returned in good order within the prescribed time (see Appendix A). Then if returned within 2 working days, you will only receive 50% of your refund. If returned thereafter you will forfeit your entire refund.

Please note that the R500 is not for the purchase of the gown and hood but for the hiring. If gowns and hoods are not returned, students cannot pay R500 in order to purchase the items.

To purchase your own gown and hood, contact:

- T. Birch & Co on 046 622 7010 (Grahamstown)
- Academic Apparel on 021 948 9127 (Bellville)

With regards to your clothing, there is no formal dress code. However, you are strongly encouraged to wear 'smart formal' attire. As you will be moving around quite a bit on the day (up and down the stairs to the stage, kneeling on the stage, all the way around the perimeter of the hall and back to your seat, up and down the steps to the hall etc.) it is important that you wear formal but comfortable clothing that will not restrict your mobility in any way.

RETURNING YOUR GOWN AND HOOD

Gowns and hoods must be returned after your ceremony and in good order (please do not wash or iron the gowns as this damages the fabric) to Molly Blackburn Hall on the Ground Floor, Otto Beit Building. We suggest you do this immediately after your graduation, while you are still on campus to receive the full refund. Students must return gowns and hoods to this venue and collect the gown form as no form equals no return and students will be charged the full amount for a replacement gown. No returns will be allowed after the specified time.

Card deposit refunds can be claimed at the card facilities at the Ground Floor, Otto Beit Building. Please be advised that credit card refunds are processed within 7-10 working days. From **18 December 2019**, all gowns and hoods must be returned to the Student Records Office, Level 4, Masingene Building and refunds (if applicable) are to be collected in the Kramer Law Building, Middle Campus.

Non-return of gowns and hoods: If not returned by 13 January 2020 your account will be handed over to the University lawyers and you will be required to pay a fee of R2000 (R4 000 for PhD graduands) to

cover the replacement of the hired articles, plus legal costs. Loss of either gown or hood will result in the full cost being charged.

Please contact Mr Mogamat Benjamin for return enquiries on 083 775 6016.

PHOTOGRAPHS

Professional photographs will be taken at the ceremony. Gordon Harris Photographic (contracted by UCT) will photograph all graduands as they are capped and hooded during the ceremony.

Information on their services as well the forms you will need to fill out to order copies of your photographs can be found here: http://www.students.uct.ac.za/students/current-students/graduation.

In addition, they will set up studios in the Mathematics Building where you may pose with family and friends for a photograph AFTER the ceremony.

If you are interested in their services, please complete the forms in advance to avoid doing this on your graduation day.

Gordon Harris is based in Pretoria and their contact details are:

Website: http://www.ghphoto.co.za/

Email: info@ghphoto.co.za

Tel: 012 430-3725 Fax: 012 430-4300

LIVE STREAMING OF CEREMONIES

Do you have family who cannot attend your graduation but would like to see you graduate? They can go to the UCT Homepage (www.uct.ac.za) and click on the Graduation Streaming link, then watch the whole ceremony as it happens. (Please note that you need the latest version of the Adobe Flash Player to view the live feed.)

ACCOMMODATION

To enquire about accommodation during graduation for yourself or for family and friends, contact the Vacation Accommodation Office:

Tel 021 650 1051/2, Fax 021 650 5597,

Email: vac-accom@uct.ac.za

Website: http://www.dsa.uct.ac.za/vacation-accomodation/about-vac-accommodation

For off-campus accommodation in and around Rondebosch contact:

- Little Scotia on 021 686 8245 or info@scotia.co.za
- Rondebosch Manor on 021 686 9752 or info@rondeboschmanor.co.za
- Riverview Lodge on 021 447 9056 or info@capebudgetaccommodation.co.za
- Protea Hotel Mowbray on 021 442 5300, crystal.job@proteahotels.com or reservations1@phmowbray.co.za
- Devonshire House on 021 686 1519 or info@devonshirehouse.co.za

GRADUANDS MUST BE SEATED 30 MINUTES BEFORE THE START OF THE CEREMONY AND GUESTS 15 MINUTES BEFORE

Doors open one hour before the start of the ceremony. Guests enter through the main doors of Sarah Baartman Hall, and will be directed where to sit. Please ensure that your guests are seated fifteen minutes before the start of the ceremony. Guests who arrive after the ceremony has started will not be permitted entry into Sarah Baartman Hall.

Graduands enter through the side door on the south side (left of Sarah Baartman Hall). You must present your ticket, as your name will be ticked off a list, and you must sit in the numbered seat indicated on your ticket only. Each Dean has a list of names, which will be called out in the order in which students are seated.

Twenty minutes before the start of the ceremony, administrative staff will note any vacant seats and pass a message to the Dean to remove the name from the list. It is, therefore, very important that you be seated correctly and on time. If you arrive after the list has been finalised you will not be able to participate in the ceremony.

Information on the procedure to follow during the ceremony will be printed on the back of your admission ticket.

SPECIAL ARRANGEMENTS FOR STUDENTS/STAFF AND GUESTS WITH DISABILITIES

Do you or any of your guests have mobility difficulties and require assistance to access Sarah Baartman Hall? If so, be sure to inform the Disability Service well in advance; no later than three days before graduation. Due to space limitations in Sarah Baartman Hall, we need as much notice as possible to ensure that the necessary arrangements are in place.

Guests with mobility difficulties should contact Cedric Williams (<u>disabilitygrad@uct.ac.za</u>) at the Disability Service. Graduands with mobility difficulties should contact the Student Records Office (graduation@uct.ac.za).

Do you have a hearing impairment? Do you use hearing aids? Sarah Baartman Hall is equipped with induction loop technology, so ensure your hearing aids are set on T-Coil.

Are you deaf and use South African Sign Language as a medium of communication? The Disability Service can provide you with a qualified South African Sign Language interpreter. Due to availability, be sure to contact Cedric Williams (disabilitygrad@uct.ac.za) five days before graduation.

Please be rest assured that the above services are offered to you at no additional costs.

CELEBRATORY FUNCTION

Each graduation ceremony will be followed by a celebratory function. All graduates and their guests are invited. The venue for each function will be shown on your admission ticket. Food and drinks will be provided at no charge. These are wonderful opportunities for graduates (and their families) to savour their achievements and to bid farewell to friends. We do hope that you will join us at these functions.

IF YOU DO NOT ATTEND YOUR GRADUATION CEREMONY

If you are unable to attend your graduation ceremony, you will graduate in absentia. Please note that under no circumstances may you defer your graduation attendance to a ceremony at some future date.

Legally, students are admitted to degrees/diplomas by a speech act. For absentia graduands this is when the Chancellor or Vice-Chancellor reads the words "By virtue of the authority conferred upon me, I admit to the degrees specified and grant the diplomas specified to the candidates recorded as in absentia". After the absentia graduands have been admitted, the Chancellor or Vice-Chancellor reads the words "I shall now grant the diplomas and admit to the degrees specified the candidates to be presented to me". Therefore, an absentia graduand has been formally admitted and cannot later attend another ceremony because a graduand can only be admitted to a degree/diploma once.

No correspondence of any kind will be entered into regarding the deferment of graduation attendance.

CONFIRM YOUR NON-ATTENDANCE AT GRADUATION ON 'SELF-SERVICE'

Please indicate on 'self-service' that you are not going to attend the graduation ceremony. Enter the address to which your certificate can be posted. On 'self-service', scroll down to 'Your Future Meetings'. Click on 'Update' by the graduation ceremony meeting. Click on the drop-down arrow under status and select 'Not Attend'. The default is 'Invited' and this status must be changed. Click on the 'Address for Certificate' button. Select an existing address or change the address as necessary. NB: This will not change your actual address, it is an address used specifically for this meeting. Click on save then 'Return To Future Meetings' and click on save.

If you indicate on 'student self-service' that you don't wish to attend and then, for whatever reason, can attend the ceremony, you have up until **1 December 2019** to change your attendance status on 'student self-service'. After this date, please contact Student Records directly to inform us of this change.

If you have indicated that you will not be attending the ceremony, graduation documents (certificate and free hard copy of the transcript) will automatically be posted via registered mail using the South African Postal Service to the address provided on PeopleSoft. In South Africa, you will not receive the documents at your postal or physical address. Rather, your nearest Post Office will send you a notification to collect your documents from said Post Office. Posting will commence after the ceremonies. Documents may take four to six weeks to reach a given destination. Please check for a notification from the Post Office or check with the Post Office if a notification has been sent. Otherwise, you can send an e-mail to regrecords@uct.ac.za (quoting your full name and student number or date of birth) from 7 February 2020 to query the posting status of your documents.

Otherwise, certificates and transcripts will be stored in the Student Records Office on Middle Campus and can be collected from **4 January 2020** onwards.

Requests for collection, third party collection and posting to alternate addresses must be received by **17 December 2019**. While the posting of documents is in progress, we will not be processing any requests

for collection, third party collection or alternate addresses. Any requests received while posting is in progress will be processed after posting has concluded (from **9 January 2020** onwards).

VERIFY YOUR ADDRESS

On 'self-service', scroll down to 'Contact Details'. Click on 'Home Address'. If you will continue to use this address after graduation simply click on the 'Confirm Address' button. If you have a different address after graduation from your current home address, click on the 'edit' button and change the address, click on OK. Enter the date from which you will be using this address and click save, click OK when the change is saved and then click 'Confirm Address'.

VERIFY RELATED UCT ALUMNI INFORMATION

On 'self-service' scroll down to 'Personal Information' and click on the 'Family and Emergency Contacts' link.

If none of your family are current or past students, simply click the 'Confirm Details' button.

If one of your existing contacts is a current or past UCT student, click on the 'edit' button. Tick the box labelled 'Is This Person a Current or Former UCT Student?' and then click on the 'look up' button which appears.

If the search finds a student click the 'Select Student' link, the student number and latest qualification will appear, click save. If the look up does not find a student, check the details you entered, if they are correct, click the 'return' link and enter the year and last qualification your relation achieved at UCT. Click save then OK and then 'Confirm Details'.

If you have family who are not shown who are current or past UCT students, click on the 'Add Contact' button and proceed as above, adding the address if known. Enter the name and birthdate of your relation and click the 'submit' button.

THE RECORDS YOU WILL RECEIVE UPON GRADUATING

Regardless of whether or not you are attending graduation, you will receive the following documentation:

- Your original degree/diploma certificate
- 1 hard copy of your transcript. This is the full record of your academic activities at UCT.
- 1 electronic transcript. This will be emailed to your myUCT email account within three weeks of your graduation ceremony. If you have not received the electronic transcript, you have until three months after the graduation ceremony to query it by e-mailing transcripts@uct.ac.za. After three months has passed, you will only be able to receive an electronic transcript by completing the transcript request form and providing proof of payment.

If you are attending graduation, you will receive your certificate and a copy of your transcript at the ceremony.

If you have indicated via PeopleSoft or e-mail (to the graduation address) that you will not be attending the graduation ceremony, your certificate and a copy of your transcript will be posted to you. **Please**

check your address on PeopleSoft to ensure that we have the correct details before we post your certificate and transcript. Otherwise, certificates and transcripts will be stored in the Student Records Office on Middle Campus and can be collected from 4 January 2020 onwards. If a certificate is collected at or received after graduation and is subsequently lost, damaged or stolen, graduates may apply for a duplicate certificate through the Student Records Office. The fee for a duplicate certificate is R800. Graduates who fail to collect their certificates (after it is posted to the address provided) will have to pay a R100 fee for the returned certificate to be re-posted.

ACCESS TO UCT'S ONLINE NETWORK AFTER GRADUATION

Students' network accounts give them access to the following services:

- the UCT network (F: drive and G: drive)
- eduroam wireless network access and the international eduroam service
- printing services
- e-mail
- the Internet
- site-licensed software such as Statistica, McAfee, etc.
- site-licensed access to the LinkedIn Learning online learning platform
- PeopleSoft
- Vula

Upon graduation, you will lose access to all of the above services – other than your student email account, which you may continue to use permanently, if you wish. An alias will be created following the format of name.surname@alumni.uct.ac.za. You may use either this alias or your original student email address.

WHAT YOU NEED TO DO BEFORE GRADUATION

- Back up all your important data from the F: and G: drives, Vula, OneDrive, and Google Drive, because you won't be able to access these services after graduation.
- Remove any software from your laptop that was installed as a result of a UCT site-licence (e.g. McAfee, Statistica, etc). Once you graduate you are not entitled to use the software and by keeping it on your laptop/PC you would be contravening the conditions of the site licence agreement that UCT has with that vendor.
- If you've completed any LinkedIn Learning courses, download the certificates to your own storage. You can also add the certificates to your LinkedIn profiles if you wish.
- Ensure that you know the answers to the security questions that you initially set up on Password Self-Service. Or, if you don't think that you can remember them, log onto Password Self-Service and reset the security questions. This is vital if you wish to continue using myUCT as you will need to be able to manage your own password once you have left UCT.

For more information, go to

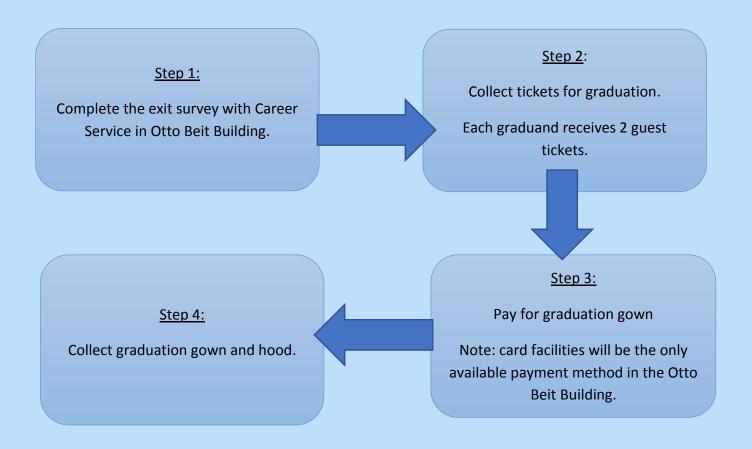
http://www.icts.uct.ac.za/leaving-UCT

APPENDIX A: GRADUATION CEREMONY SCHEDULE

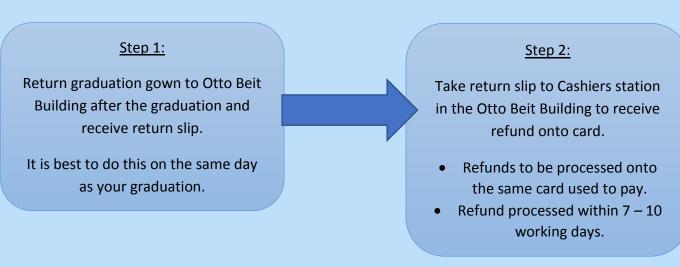
| FACULTIES | DATE AND TIME OF CEREMONY | COLLECT TICKETS, GOWNS AND HOODS | RETURN GOWNS AND HOODS |
|------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|----------------------------------------|---------------------------------------------------------------------------------|
| Ceremony 1 – LAW and FHS 1 All qualifiers on system by 31 October in: Faculty of Health Sciences (Postgraduates) Faculty of Law | Thursday 12 December 2019 at 10h00 | Wednesday 11 December 09h00 – 12h00 | After the ceremony but no later than Friday 13 December 09h00 – 16h00 |
| Ceremony 2 – EBE and SCI All qualifiers on system by 31 October in: Faculty of Engineering & the Built Environment Faculty of Science | Thursday 12 December 2019 at 15h00 | Wednesday 11 December 13h30 – 16h30 | After the ceremony but no later than Friday 13 December 09h00 – 16h00 |
| Ceremony 3 – HUM All Humanities qualifiers on system by 31 October and Postgraduate Certificates in Education | Friday 13 December 2019 at 09h00 | Thursday 12 December 09h00 – 12h00 | After the ceremony but no later than Tuesday 17 December 09h00 – 16h00 |
| Ceremony 4 – COM All Commerce qualifiers on system by 31 October | Friday 13 December 2019 at 14h00 | Thursday 12 December 13h30 – 16h30 | After the ceremony but no later than Tuesday 17 December 09h00 – 16h00 |
| Ceremony 5 – FHS 2 All Undergraduate Health Sciences qualifiers including certificate programmes (but excluding MBChB) | Friday 13 December 2019 at 18h00 | Thursday 12 December 13h30 – 16h30 | After the ceremony but no later than Tuesday 17 December 09h00 – 16h00 |

APPENDIX B: GRADUATION TICKET, GUEST TICKETS, GOWN AND HOOD COLLECTION PROCESS

Pre-Graduation



Post-Graduation



Late return of Gowns:

From Wednesday, 18 December, gowns should be returned to the Student Records Office, Level 4, Masingene Building and refunds (if applicable) are to be collected in the Kramer Law Building, Middle Campus.

APPENDIX C: OFFICES YOU MAY NEED TO CONTACT

STUDENT RECORDS OFFICE

Tel: 021 650-3595 Fax: 021 650-5714

Email: graduation@uct.ac.za

(Please note Graduation and your faculty in the subject field: e.g. Graduation-Commerce)
General enquiries: reg-records@uct.ac.za

FEES OFFICE

(To check your fee balance and whether your

account has been fully settled)
Go to 'student self-service' at
http://studentsonline.uct.ac.za

Tel: 021 650-1704 Fax: 021 650-4768

Email: fnd-feeenq@uct.ac.za

STUDENT FINANCIAL AID

(For queries relating to undergraduate sponsorship

and bursaries) Tel: 021 650-3545

Email: financialaid@uct.ac.za

POSTGRADUATE FUNDING OFFICE

(For queries relating to postgraduate sponsorship

and bursaries) Tel: 021 650-3622

Email: pgfunding@uct.ac.za

ICTS

(For log on or other IT-related issues)

Tel: 021 650-4500

Email: icts-helpdesk@uct.ac.za

FACULTY OFFICES

(To ensure that you have met all the academic

requirements to graduate)

COMMERCE

Tel: 021 650-4375

Email: com-faculty@uct.ac.za

GRADUATE SCHOOL OF BUSINESS

Yolandah Hall

Open Academic Programmes

Tel: 021 406-1620

Email: yolandah.hall@uct.ac.za

Jodie Martin

Executive Education Tel: 021 406-1379

Email: jodie.martin@gsb.uct.ac.za

Candice Marais

MCom Development Finance

Tel: 021 406-1437

Email: candice.marais@gsb.uct.ac.za

ENGINEERING & THE BUILT

ENVIRONMENT

Tel: 021 650-2699

Email: ebe-faculty@uct.ac.za

HEALTH SCIENCES (UNDERGRADUATE)

Tel: 021 406-6629

Email: candice.sass@uct.ac.za

HEALTH SCIENCES (POSTGRADUATE)

Email: vuyi.mgoqi@uct.ac.za

HUMANITIES (UNDERGRADUATE)

Tel: 021 650-2717

Email: hum-ugrad@uct.ac.za

HUMANITIES (POSTGRADUATE)

Tel: 021 650-2691

Email: hum-postgrad@uct.ac.za

LAW

Tel: 021 650-3086

Email: law-studies@uct.ac.za

SCIENCE

Tel: 021 650-2712

Email: sci-science@uct.ac.za