

### Automotion Airport Valet Parking Service

The University has negotiated an agreement with Automotion Parking Services. Automotion will collect your car from you at the airport Departures Drop and Go, store it safely off site for the duration of your trip and return your valeted car to you at the Arrivals Drop and Go on your return.

### Procedure

1. Email the 24hr call centre the day before your departure to make the reservation -[janiceh@automotion.co.za](mailto:janiceh@automotion.co.za); [edwinak@automotion.co.za](mailto:edwinak@automotion.co.za) ; [estelles@automotion.co.za](mailto:estelles@automotion.co.za) -including the following information:
  - a. Name, department and cell phone number
  - b. Flight details and times
  - c. First time travellers must supply the make, colour and registration of the vehicle.
  - d. Fund and cost centre to be charged (no purchase order required - payment will be processed centrally by PPS).

### NOTE

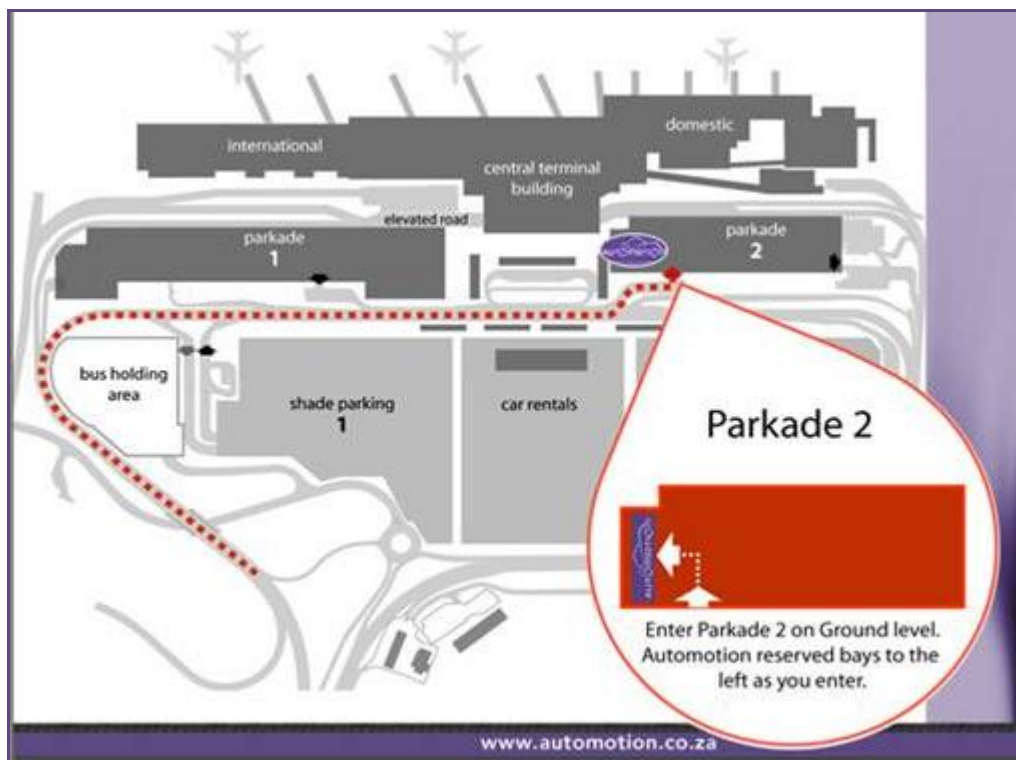
Please do NOT pay yourself and claim a reimbursement as this is not cost effective. However you may pay with your UCT Purchasing card in which case no fund or cost centre are required when booking.

2. Automotion will send you an electronic confirmation of the booking.
3. On the day of departure drive up to and enter Parkade 2 on the ground floor level. (See Map below)
4. Upon entry to the building you will be escorted to your reserved bay by an Automotion trained and insured driver, easily identifiable in a purple jacket and cap. Sign the paperwork and proceed to the check-in counter.
5. Your car is then taken 1,5 km off site to Automotion premises where it is safely and securely stored. Your vehicle is comprehensively insured whilst in their care.
6. On the day of your return the car is given a mini-valet and delivered to the "Arrivals Drop 'n Go" where it is handed to you upon your return.

In case of emergencies or for queries, telephone: 021 385 1445

See page 2 of this document for [2013 price list](#).

The above procedure and price list may be accessed from the [Preferred vendor list](#) under *UCT vendors* on the PPS website.





AUTOMOTION	
<i>"PARK BUSINESS CLASS"</i>	
CORPORATE PARKING PRICE LIST	
Duration	Cost
<b>Days (24 hour cycle)</b>	<b>Price</b>
1 Day	R 164.04
2 Days	R 328.07
3 Days	R 492.10
4 Days	R 656.14
5 Days	R 820.17
6 Days	R 984.21
7 Days	R 1148.24